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MEETING NOTICE

EXECUTIVE COMMITTEE

There will be a meeting of the Executive Committee of the North Central Florida Regional Planning Council on **August 27, 2026**. The meeting will be held as a hybrid meeting in-person at the **Holiday Inn Hotel and Suites, Santa Fe Room, 213 Southwest Commerce Boulevard, Lake City, Florida**, and via Communications Media Technology at **6:00 p.m.**

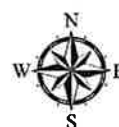
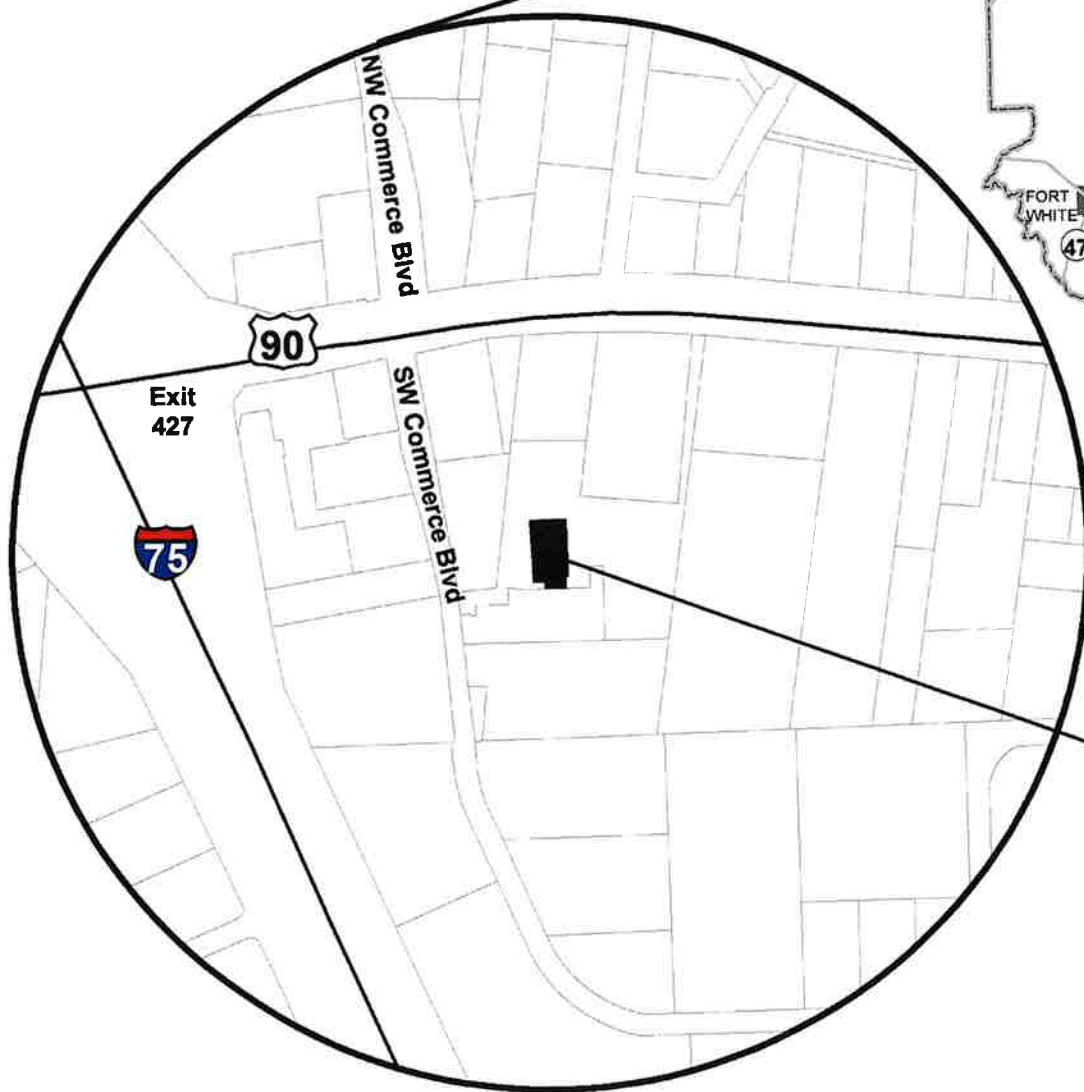
DIAL IN NUMBER: Toll Free 1.888.585.9008

CONFERENCE CODE: 568 124 316

Holiday Inn Hotel & Suites

213 SW Commerce Blvd
Lake City, Florida 32025

Directions: From the intersection of Interstate 75 and U.S. Highway 90 (exit 427) in the City of Lake City turn, East onto U.S. Highway 90, travel approximately 450 feet to SW Commerce Blvd, turn right (South) onto SW Commerce Blvd, travel approximately 720 feet and the Holiday Inn Hotel & Suites is on the left.



1 inch = 500 feet

Holiday Inn
Hotel & Suites





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AGENDA EXECUTIVE COMMITTEE

Hybrid Public Meeting
Holiday Inn Hotel & Suites
213 Southwest Commerce Boulevard
Lake City, Florida and
Via Communications Media Technology

August 27, 2026
6:00 p.m.

	<u>Page</u>
* I. APPROVAL OF MINUTES - July 23, 2026	5
II. CONTRACTS AND APPLICATIONS -	
* A. Local Government Comprehensive Planning Services Agreements Fiscal Year 2026-27	7
* B. Hazardous Waste Monitoring Verification and Notification Services Agreements Fiscal Year 2026-27	11
III. PROGRAM REPORT –	
* A. Transportation Disadvantaged Program Local Coordinating Board Appointments	13
IV. GENERAL ADMINISTRATION –	
* A. Resolution No. 2026-13 Recognizing 50th Anniversary of Treasure Coast Regional Planning Council	15
* B. Resolution No. 2026-14 Concerning Legislation Creating a National Infrastructure Bank	19
V. OTHER BUSINESS - None	
VI. PUBLIC COMMENTS	

The Committee welcomes you to this meeting. This time is set aside for our citizens and general public to address the Committee. If you would like to address the Committee, please complete a form, come forward when you are called, and state your name for the record. Please also limit your comments to not more than three minutes. Your participation is welcomed.

See Attachments

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Dedicated to improving the quality of life of the Region's citizens,
by enhancing public safety, protecting regional resources,
promoting economic development and providing technical services to local governments.

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
EXECUTIVE COMMITTEE
MINUTES

Hybrid Meeting
Holiday Inn Hotel & Suites
Lake City, Florida and
Via Communications Media Technology

July 23, 2026
6:00 p.m.

MEMBERS PRESENT
IN PERSON

Patricia Bouie Hutchinson, Vice-Chair
Jhelecia Hawkins, Chair
Don Hale, Secretary
Melissa McNeal, Treasurer

MEMBERS PRESENT
VIA COMMUNICATIONS
MEDIA TECHNOLOGY
(FOR QUORUM)

None

MEMBERS PRESENT
VIA COMMUNICATIONS
MEDIA TECHNOLOGY
(NOT FOR QUORUM)

None

MEMBERS ABSENT

Mary Alford, Immediate Past Chair

STAFF PRESENT

Scott Koons - In Person

OTHERS PRESENT

Stew Lilker, Columbia County Observer - In Person

Noting a quorum being present, Chair Jhelecia Hawkins called the meeting to order at 6:00 p.m.

I. APPROVAL OF MINUTES - June 29, 2026

ACTION: Vice-Mayor Bouie Hutchinson made the motion, with a second by Commissioner McNeal, to approve the minutes for the June 29, 2026 Executive Committee meeting as written and circulated. The motion carried unanimously.

II. CONTRACTS AND APPLICATIONS - None

III. PROGRAM REPORT - None

IV. GENERAL ADMINISTRATION

A. Office Building and Warehouse Roof Replacement

Mr. Koons reported that on April 11, 2025, a severe hail storm occurred in northwest Gainesville dropping up to two-inch (golf ball size) hail resulting in damage to the Council's office building metal roof and warehouse metal roof. He noted that the office building metal roof had previously been treated with a polyurethane sealant in 2007. Mr. Koons stated that following the hail storm, the Council's property and casualty insurance carrier, Florida Municipal Insurance Trust, had its inspector inspect both roofs and verified damage necessitating the replacement of the office building metal roof and replacement of approximately 25 percent of the warehouse metal roof.

Mr. Koons reported that the Trust's TurnKey Recovery Program was used for the roof replacement project. He noted that the Trust's recovery program manager, Syngery/NDS, prepared technical specifications and used the Program's Qualified Managed Vendor Program contractor list to solicit bids. Mr. Koons stated that construction repair work was completed on April 14, 2026. He reported that the new acrylic-coated galvalume metal roof has a 25-year material warranty and the construction repair work has a 12-month workmanship warranty. Mr. Koons noted that the total cost of the project was \$333,837 with the Council's share being limited to the property and casualty insurance policy deductible of \$500.

V. OTHER BUSINESS - None

VI. PUBLIC COMMENTS - None

The meeting adjourned at 6:03 p.m.

Jhelecia Hawkins, Chair

8/27/26
Date



II.A.

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August 20, 2026

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Local Government Comprehensive Planning Assistance Services Agreements -
Fiscal Year 2026-27

RECOMMENDATION:

Authorize the Chair to execute technical assistance services agreements on a fixed fee basis to assist counties and cities with implementing their comprehensive plans and land development regulations for Fiscal Year 2026-27.

BACKGROUND:

Each year the Council enters into technical assistance services agreements to assist local governments with implementing their comprehensive plans and land development regulations. The scope of services are, as follows.

- I. General Technical Assistance - conducting research, answering questions and assisting with comprehensive plan and land development regulations interpretations.
- II. Amendment Assistance - all Level I services, plus preparing public notices, draft ordinance, data and analysis and concurrency review for comprehensive plan text and map and land development regulations text and zoning map amendments.
- III. Development Review Assistance - all Level I and II services, plus reviewing site and development plans, subdivision plats and other development proposals for comprehensive plan and land development regulations compliance.

The names of the counties and cities and the fixed fee amount of each associated agreement are as listed on the attached list.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachment

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FISCAL YEAR 2027

LOCAL GOVERNMENT COMPREHENSIVE PLANNING ASSISTANCE SERVICES

AGREEMENTS

The North Central Florida Regional Planning Council proposes to enter into technical assistance services agreements on a fixed fee basis to assist counties and cities with implementing comprehensive plans and land development regulations. The scope of services and amount of each agreement are as listed below.

- I. General Technical Assistance - conducting research, answering questions and assisting with comprehensive plan and land development regulations interpretations.

<u>Local Government</u>	<u>Amount</u>
N/A	N/A

- II. Amendment Assistance - all Level I services, plus preparing public notices, draft ordinances, data and analysis and concurrency review for comprehensive plan text and map and land development regulations text and zoning map amendments.

<u>Local Government</u>	<u>Amount</u>
1. Lafayette County	\$ 13,000
2. Madison County	\$ 13,000
3. Suwannee County	\$ 23,500
4. Taylor County	\$ 12,500
5. Union County	\$ 3,500
6. Archer	\$ 7,000
7. Cedar Key	\$ 7,000
8. Chiefland	\$ 7,000
9. Cross City	\$ 7,000
10. Fanning Springs	\$ 5,250
11. Inglis	\$ 7,000
12. Lake Butler	\$ 7,000
13. Lake City	\$ 23,500
14. Madison, City	\$ 17,000
15. Mayo	\$ 7,000
16. Perry	\$ 9,000
17. Starke	\$ 10,000

- III. Development Review Assistance - all Level I and II services, plus reviewing site and development plans, subdivision plats and other development proposals for comprehensive plan and land development regulations compliance.

<u>Local Government</u>	<u>Amount</u>
1. Columbia County	\$ 35,000
2. High Springs	\$ 10,000



II.B.

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August 20, 2026

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Hazardous Waste Monitoring Verification and Notification Services Agreements -
Fiscal Year 2026-27

RECOMMENDATION:

Authorize the Chair to execute agreements with Bradford, Columbia, Dixie, Gilchrist, Hamilton, Lafayette, Levy, Madison, Suwannee and Union Counties for hazardous waste monitoring for Fiscal Year 2026-27.

BACKGROUND:

Florida Statutes require each county to annually monitor the waste management practices of 20 percent of the government organizations and businesses that may potentially generate small quantities of hazardous waste. The majority of these operations involve motor vehicle maintenance. On-site visits are required to collect information that is entered into an on-line database.

During these site visits, Council staff will provide recommendations on correcting problems with management techniques. A one-page summary of how to avoid the most common mistakes will also be provided to the facility operators.

These services will be provided on a fixed fee basis to the counties in the amounts as listed below.

Bradford	\$7,882	Lafayette	\$ 1,409
Columbia	\$9,731	Levy	\$16,500
Dixie	\$2,717	Madison	\$ 4,880
Gilchrist	\$2,697	Suwannee	\$ 7,421
Hamilton	\$2,899	Union	\$ 2,778

If you have any questions concerning this matter, please do not hesitate to contact me.

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III.A.

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August 20, 2026

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Transportation Disadvantaged Program Local Coordinating Board Appointments

RECOMMENDATION:

- **Appoint Katie Holder as the voting Veterans Representative on the Levy County Transportation Disadvantaged Coordinating Board.**
- **Appoint Penny Spence as the voting Regional Workforce Board Representative on the Levy County Transportation Disadvantaged Coordinating Board.**

BACKGROUND:

According to Rule 41-2.012 of the Florida Administrative Code, the North Central Florida Regional Planning Council, serving as the Designated Official Planning Agency, is responsible for appointing members to the local transportation disadvantaged coordinating boards. It is recommended Katie Holder be appointed the voting Veterans Representative on the Levy County Transportation Disadvantaged Coordinating Board. It is recommended Penny Spence be appointed the voting Regional Workforce Board Representative on the Levy County Transportation Disadvantaged Coordinating Board.

If you have any questions concerning this matter, please do not hesitate to contact me.



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August 20, 2026

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Resolution Recognizing 50th Anniversary of
Treasure Coast Regional Planning Council

RECOMMENDATION:

Adopt the attached resolution recognizing the 50th Anniversary of the Treasure Coast Regional Planning Council.

BACKGROUND:

In recognition of the 50th Anniversary of the Treasure Coast Regional Planning Council, the attached resolution is recommended for approval by the Council.

For the past 50 years, the Treasure Coast Regional Planning Council has brought together elected officials and regional leaders in Indian River, Martin, St. Lucie and Palm Beach Counties to address complex issues affecting the region. The Treasure Coast Regional Planning Council has played an essential role in advancing solutions in areas such as urban design and town planning, economic development, transportation and land use planning, emergency preparedness, and natural resources planning, while fostering cooperation among local governments and partner agencies.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

RESOLUTION NO. 2026-13

A RESOLUTION OF THE NORTH CENTRAL FLORIDA
REGIONAL PLANNING COUNCIL RECOGNIZING THE
50TH ANNIVERSARY OF THE TREASURE COAST
REGIONAL PLANNING COUNCIL

WHEREAS, the Treasure Coast Regional Planning Council was formed in 1976; and

WHEREAS, the mission of the Treasure Regional Planning Council is to encourage and enable local governments and citizens to cooperate on regional issues, promote the health, safety, and general welfare of the public, and plan for future regional development that keeps the area competitive while maintaining a high quality of life; and

WHEREAS, the Treasure Coast Regional Planning Council has provided a vital forum for regional collaboration, planning and technical assistance helping communities work together to shape a more sustainable and resilient future; and

WHEREAS, the Treasure Coast Regional Planning Council has played an essential role in advancing solutions in areas such as urban design and town planning, economic development, transportation and land use planning, emergency preparedness, and natural resources planning, while fostering cooperation among local governments and partner agencies; and

WHEREAS, for the past 50 years, the Treasure Coast Regional Planning Council has brought together elected officials and regional leaders in Indian River, Martin, St. Lucie and Palm Beach Counties to address complex issues affecting the region.

NOW, THEREFORE, BE IT RESOLVED, that the North Central Florida Regional Planning Council congratulates the Treasure Coast Regional Planning Council on its 50th Anniversary and recognizes its contributions in advancing the regional agenda.

DULY ADOPTED by the North Central Florida Regional Planning Council this 27th day of August 2026.

NORTH CENTRAL FLORIDA
REGIONAL PLANNING COUNCIL

Attest:

Scott R. Koons, Executive Director

Jhelecia Hawkins, Chair



IV.B.

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August 20, 2026

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Resolution No. 2026-14 Requesting Congress to Pass Legislation Creating a National Infrastructure Bank

RECOMMENDATION:

Adopt attached Resolution No. 2026-14 Requesting Congress to Pass Legislation Creating a National Infrastructure Bank.

BACKGROUND:

The American Society of Civil Engineers estimates that there is a \$3.7 trillion shortfall in financing for urgently needed infrastructure. In addition, when broadband, passenger transit, high speed rail, clean water, flood control, energy distribution, ferries, fish passage barriers and power grid upgrades are added an additional \$2 trillion shortfall exists for additional needed infrastructure.

A National Infrastructure Bank would finance projects within all regions of the United States. In the past, the United States has employed four national banking systems to build out infrastructure.

The National Infrastructure Bank would perform as a traditional commercial bank and be able to provide financing in the form of loans to states, cities, counties, authorities and multi-state entities to address the infrastructure crisis in the nation. It is estimated that the National Infrastructure Bank would create an estimated 25 million new high paying jobs, increase the tax base and increase the productivity of the entire economy.

Legislation, H.R. 5356, has been introduced in Congress to establish the National Infrastructure Bank to assist in addressing the infrastructure needs of the nation. It is recommended that the Council adopt the attached resolution requesting the United States Congress to pass legislation to create a National Infrastructure Bank.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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RESOLUTION NO. 2026-14

A RESOLUTION OF THE NORTH CENTRAL
FLORIDA REGIONAL PLANNING COUNCIL
REQUESTING CONGRESS TO ENACT
LEGISLATION CREATING THE NATIONAL
INFRASTRUCTURE BANK

WHEREAS, the American Society of Civil Engineers estimates that there is a \$3.7 trillion shortfall in financing for urgently needed infrastructure; and

WHEREAS, broadband, passenger transit, high speed rail, clean water, flood control, energy distribution, ferries, fish passage barriers and power grid upgrades add an additional \$2 trillion shortfall for additional needed infrastructure; and

WHEREAS, the National Infrastructure Bank would finance projects within all regions of the United States; and

WHEREAS, in the past, the United States has employed four national banking systems to build out infrastructure; and

WHEREAS, the National Infrastructure Bank would perform as a traditional commercial bank and be able to provide financing in the form of loans to states, cities, counties, authorities and multi-state entities to address the infrastructure crisis in the nation; and

WHEREAS, the National Infrastructure Bank would create an estimated 25 million new high paying jobs, increase the tax base and increase the productivity of the entire economy.

NOW, THEREFORE, BE IT RESOLVED, that the North Central Florida Regional Planning Council requests the United States Congress to pass H.R. 5356 to create the National Infrastructure Bank.

DULY ADOPTED by the North Central Florida Regional Planning Council this 27th day of August 2026.

Attest:

NORTH CENTRAL FLORIDA
REGIONAL PLANNING COUNCIL

Scott R. Koons, Executive Director

Jhelecia Hawkins, Chair

