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MEETING NOTICE

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

There will be a meeting of the North Central Florida Regional Planning Council on **May 28, 2026**. The meeting will be held as a hybrid meeting in-person at the **Drury Inn and Suites, Orange Blossom Room/Sweetwater Room, 4000 Southwest 40th Boulevard, Gainesville, Florida**, and via Communications Media Technology at **7:00 p.m.**

To join the meeting from your computer, tablet or smartphone:

<https://meet.goto.com/709530645>

DIAL IN NUMBER: **Toll Free: 1.877.309.2073**

ACCESS CODE: **709 530 645**

MEETING STARTS AT 7:00 P.M.

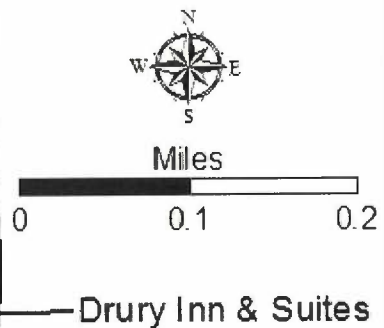
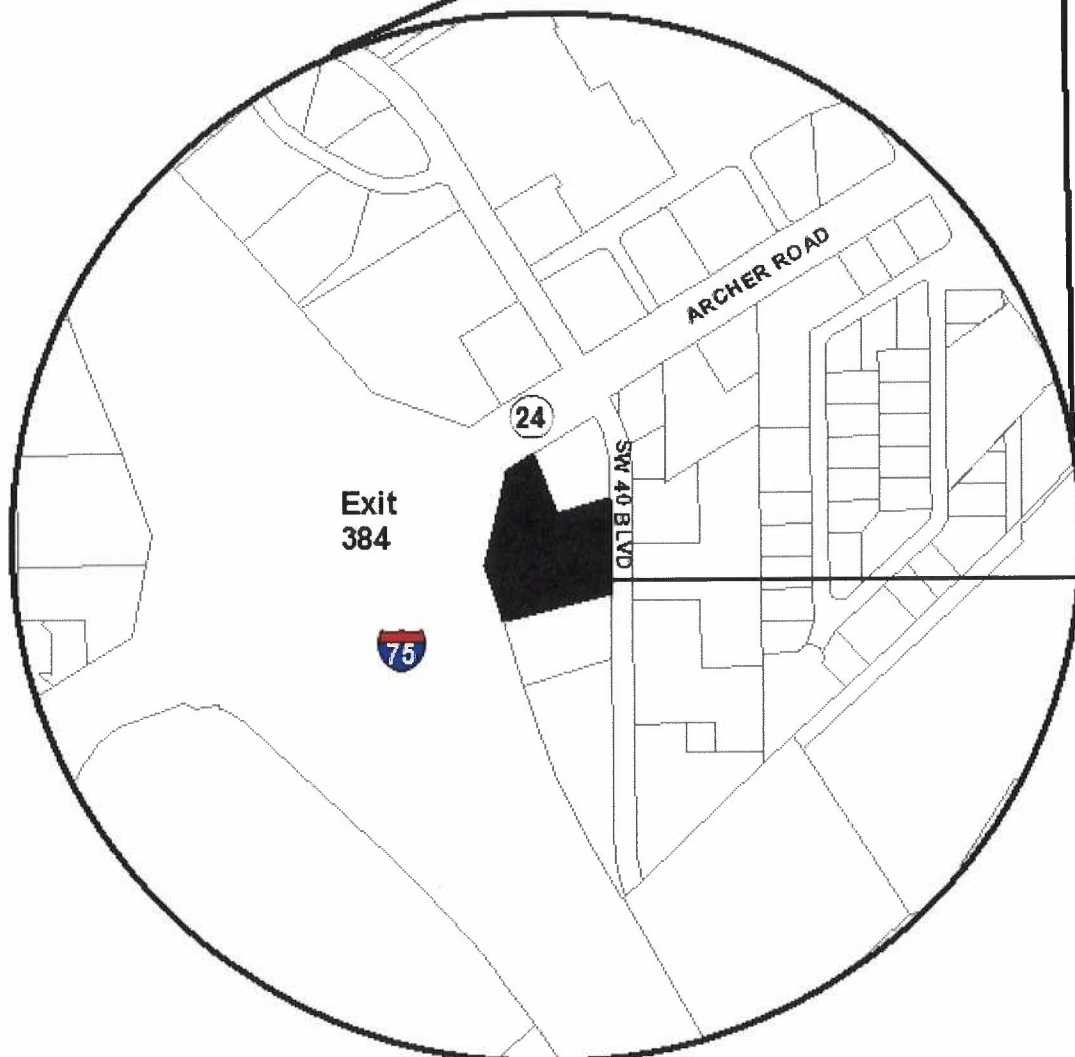
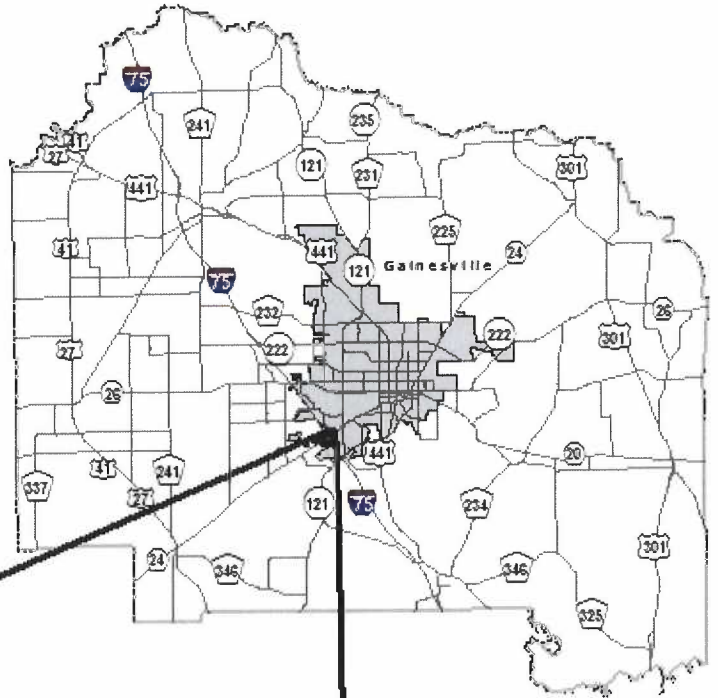
*Please email koons@ncfrpc.org by May 27, 2026 to let us know if you will be attending the meeting in-person or via communications media technology. **THANK YOU.***

Please be advised that the Council meeting packet is posted on the Council website at <http://ncfrpc.org> (click on Upcoming Meetings and Meeting Packets, then click on North Central Florida Regional Planning Council Full Packet.)

Drury Inn & Suites

4000 SW 40th Boulevard
Gainesville, FL 32608

Directions: From the intersection (exit 384) of Interstate 75 and State Road 24 (also known as Archer Road) turn East onto State Road 24 (also known as Archer Road), travel approximately 0.3 miles, turn right (South) onto SW 40th Blvd. and Drury Inn & Suites will be on the right, on the Western side of SW 40th Blvd.





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AGENDA

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Hybrid Public Meeting
 Drury Inn and Suites
 4000 Southwest 40th Boulevard
 Gainesville, Florida and
 Via Communications Media Technology

May 28, 2026
 7:00 p.m.

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IX. EX-OFFICIO MEMBER REPORTS

X. PUBLIC COMMENTS

The Council welcomes you to this meeting. This time is set aside for our citizens and general public to address the Council. If you would like to address the Council, please complete a form, come to the podium when you are called, speak into the microphone and state your name for the record. Please also limit your comments to not more than three minutes. Your participation is welcomed.

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XII. COUNCIL MEMBER ANNOUNCEMENTS

This agenda item provides an opportunity for Council members to make announcements concerning community events and local government projects.

XIII. NEXT MEETING - June 29, 2026

* See Attachment

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
MINUTES

IV.A.

Hybrid Public Meeting
Holiday Inn Hotel & Suites
Lake City, Florida and
Via Communications Media Technology

April 23, 2026
7:00 p.m.

MEMBERS PRESENT
IN PERSON

Anthony Adams, Lafayette County
Mary Alford, Alachua County
Patricia Bouie Hutchinson, City of Hawthorne
James Carter Jr., City of Lake City
Louie Davis, City of Waldo
Rick Davis, Madison County
Thomas Demps, Taylor County
Don Hale, Suwannee County
Jhelecia Hawkins, City of Jasper
Fletcher Hope Jr., City of Archer
James Howell, Hamilton County
Diane Landry, City of Perry
Melissa McNeal, Union County
Janice Mortimer, City of Starke
Kenrick Thomas, Gilchrist County
Marihelen Wheeler, Alachua County

MEMBERS PRESENT
VIA COMMUNICATIONS
MEDIA TECHNOLOGY
(FOR QUORUM)

Charles Chestnut IV, Alachua County
Frank Davis, City of Live Oak
Bryan Eastman, City of Gainesville
Melissa Hendrix, City of Lake Butler

MEMBERS PRESENT
VIA COMMUNICATIONS
MEDIA TECHNOLOGY
(NOT FOR QUORUM)

Kevin Parnell, Columbia County

MEDIA TECHNOLOGY
VIA COMMUNICATIONS
NON-VOTING DELEGATE PRESENT

Kristyn Adkins, City of High Springs

MEMBERS ABSENT

Wayne Bloodsworth Jr., City of High Springs
Johnny Hiers, Levy County
James Ingle, City of Gainesville
Donald Long, City of Newberry
Kirk Marhefka, Town of Cross City
J.P. Moore, City of Madison
Daniel Riddick, Bradford County
Jody Stephenson, Dixie County

EX-OFFICIO MEMBERS PRESENT

Austin Burgess, Florida Fish and Wildlife
Conservation Commission - In-Person
Amy Roberson, Florida Department of
Transportation - In-Person

COUNCIL ATTORNEY PRESENT

None

OTHERS PRESENT

Geneva Burroughs - In-Person
Michael Burroughs - In-Person
Bobby Crosby - In-Person
Diana Davis - In-Person
Stew Lilker - In-Person
Pamela Schneider - In-Person
Jonathan Wershow - In-Person
Christopher Wynn - In-Person

STAFF PRESENT

Lynn Franson - In-Person
Scott Koons - In-Person

Executive Committee Members names are bold

I. INVOCATION

Chair Mary Alford noting a quorum being present called the meeting to order at 7:00 p.m.

Commissioner Rick Davis gave the invocation.

II. PLEDGE OF ALLEGIANCE

The Council and guests pledged allegiance to the flag of the United States of America.

III. INTRODUCTIONS

Chair Alford welcomed Bobby Crosby, County Administrator, Gilchrist County; Diana Davis, Executive Director, Alachua County League of Cities and wife of Council Member Louie Davis; and Stew Lilker, Columbia County Observer. Also, in attendance at the meeting was Christopher Wynn, Regional Director, Northeast Region, Florida Fish and Wildlife Conservation Commission.

IV. APPROVAL OF CONSENT AGENDA

Chair Alford asked that the consent agenda be approved.

ACTION: Commissioner Demps made the motion, with a second by Commissioner Wheeler, to approve the consent agenda. The motion carried unanimously.

A. Minutes - March 26, 2026

B. Financial Reports - January 2026, February 2026 and March 2026

C. U.S. Economic Development Administration
Partnership Planning Grant Application 2026-28

D. Transportation Disadvantaged Program Local Coordinating Board Appointments

V. APPROVAL OF REGULAR AGENDA

Chair Alford asked that the regular agenda be approved.

ACTION: Commissioner Wheeler made the motion, with a second by Commissioner Hale, to approve the regular agenda. The motion carried unanimously.

VI. GUEST SPEAKER - Captain Michael Burroughs, Lake City District Commander
Florida Highway Patrol

Scott Koons, Executive Director, introduced Captain Michael Burroughs, Lake City District Commander, Florida Highway Patrol. Captain Burroughs made a presentation concerning highway safety in the north central Florida region. Chair Alford thanked him for his presentation.

VII. CHAIR REPORT

A. New Member

Chair Alford reported that Mayor J.P. Moore, City of Madison, recently became a member of the Council.

B. Resolution of Appreciation

1. Dayna Williams - City of Alachua

ACTION: Commissioner Demps made the motion, with a second by Mayor Louie Davis, to authorize the Chair to sign a Resolution of Appreciation for former Council member Dayna Williams, City of Alachua. The motion carried unanimously.

C. Transportation Disadvantaged Resolutions of Appreciation

1. Eva Bolton

ACTION: Commissioner Hale made the motion, with a second by Councilman Carter, to authorize the Chair to sign a Transportation Disadvantaged Program Resolution of Appreciation for Eva Bolton the former voting Florida Department of Elder Affairs Representative on the Lafayette County Transportation Disadvantaged Coordinating Board. The motion carried unanimously.

2. Sheryl Dick-Stanford

ACTION: Commissioner Wheeler made the motion, with a second by Mayor Louie Davis, to authorize the Chair to sign a Transportation Disadvantaged Program Resolution of Appreciation for Sheryl Dick-Stanford, the former voting Florida Agency for Persons with Disabilities Representative on the Alachua County; Bradford County; Columbia Hamilton and Suwannee; Dixie County; Gilchrist County; Lafayette County; Levy County; Madison County; and Union County Transportation Disadvantaged Coordinating Boards. The motion carried unanimously.

D. Certificate of Service for Council Attorney - Jonathan Wershow - 50 Years

Chair Alford stated that Jonathan Wershow, former Council Attorney, served as Council Attorney for the past 44 years. She noted that prior to serving as Council Attorney, he was a member of the Council from Alachua County serving from 1975 to 1982 and served as Chair of the Council in 1976-77 and 1977-78. As a token of appreciation for 50 years of service to the Council and in recognition of dedicated service to the Council, Chair Alford presented Mr. Wershow a 50-year Certificate of Service plaque. She concluded by thanking him for his dedicated service to the Council.

VIII. COMMITTEE REPORTS

A. Executive Committee -

1. Proclamation Proclaiming April 2026 County Government Month

Chair Alford stated that the Executive Committee recommends that the Council adopt a proclamation proclaiming April 2026 as County Government Month in the north central Florida region.

ACTION: Mayor Hawkins made the motion, with a second by Councilman Carter, to adopt the proclamation proclaiming April 2026 as County Government Month, which has been attached hereto and made a part of these minutes. The motion carried unanimously.

2. Proclamation Proclaiming April 2026 Springs Protection Awareness Month

Chair Alford stated that the Executive Committee recommends that the Council adopt a proclamation proclaiming April 2026 as Springs Protection Awareness Month in the north central Florida region.

ACTION: Councilman Carter made the motion, with a second by Vice-Mayor Bouie Hutchinson, to adopt the proclamation proclaiming April 2026 as Springs Protection Awareness Month, which has been attached hereto and made a part of these minutes. The motion carried unanimously.

3. Proclamation Proclaiming April 2026 Water Conservation Month

Chair Alford stated that the Executive Committee recommends that the Council adopt a proclamation proclaiming April 2026 as Water Conservation Month in the north central Florida region.

ACTION: Mayor Hope made the motion, with a second by Councilman Carter, to adopt the proclamation proclaiming April 2026 as Water Conservation Month, which has been attached hereto and made a part of these minutes. The motion carried unanimously.

4. Proclamation Proclaiming May 3-9, 2026 Travel and Tourism Week

Chair Alford stated that the Executive Committee recommends that the Council adopt a proclamation proclaiming May 3-9, 2026 Travel and Tourism Week in the north central Florida region.

ACTION: Councilman Carter made the motion, with a second by Commissioner Wheeler to adopt the proclamation proclaiming May 3-9, 2026 Travel and Tourism Week, which has been attached hereto and made a part of these minutes. The motion carried unanimously.

5. Proclamation Proclaiming May 4-8, 2026 Economic Development Week

Chair Alford stated that the Executive Committee recommends that the Council adopt a proclamation proclaiming May 4-8, 2026 Economic Development Week in the north central Florida region.

ACTION: Commissioner Wheeler made the motion, with a second by Commissioner Hale to adopt the proclamation proclaiming May 4-8, 2026 Economic Development Week, which has been attached hereto and made a part of these minutes. The motion carried unanimously.

6. Land, Warehouse and Office Building

Mr. Koons stated that, on February 26, 2026, the Council authorized the Executive Director to have an appraisal of the land, warehouse and office building completed. He reported that on March 20, 2026, Emerson Appraisal Company, Inc., an appraiser, consultant and market analyst company, completed an appraisal of the property. Mr. Koons noted that the appraised value of the property was determined to be \$1,630,000.

Mr. Koons reported that the Executive Committee recommends that the Council set a minimum bid sale price of \$1,711,500 for the land, warehouse and office building located at 2009 NW 67th Place, Gainesville, Florida and authorize the Executive Director to re-advertise for sealed bids to sell the land, warehouse and office building that was declared surplus property by the Council on February 20, 2020. He stated the recommended minimum bid sale price is the appraised value plus five percent.

ACTION: Councilman Carter made the motion with a second by Commissioner McNeal to set a minimum bid sale price of \$1,711,500 for the land, warehouse and office building located at 2009 NW 67th Place, Gainesville, Florida and authorize the Executive Director to re-advertise for sealed bids to sell the land, warehouse and office building. The motion carried unanimously.

B. Clearinghouse Committee - Committee Level Comprehensive Plan Review Items

Commissioner James Howell, Chair of the Clearinghouse Committee, reported that the Clearinghouse Committee met in person and virtually via communications media technology earlier in the evening and reviewed the following local government comprehensive plan amendments which were included on the Council agenda for consideration.

- #23 - City of Newberry Comprehensive Plan Draft Amendment (FC No. 26-1ESR)
- #24 - City of Newberry Comprehensive Plan Draft Amendment (FC No. 26-2ESR)
- #25 - Town of Bronson Comprehensive Plan Draft Amendment (FC No. 26-1ESR)
- #26 - City of Waldo Comprehensive Plan Draft Amendment (FC No. 26-1ESR)

Commissioner Howell stated with regards to these items, the Committee found that the local government comprehensive plans, as amended, were not anticipated to result in significant adverse impacts to regional facilities, Natural Resources of Regional Significance or adjacent local governments. He stated that the Committee recommends forwarding these findings to the respective local governments and the Florida Department of Commerce.

ACTION: Commissioner Howell made the motion, with a second by Commissioner Demps, to approve the Clearinghouse Committee recommendations concerning Item - #23 City of Newberry Comprehensive Plan Draft Amendment (FC No. 26-1ESR); Item - #24 City of Newberry Comprehensive Plan Draft Amendment (FC No. 26-1ESR); Item - #25 Town of Bronson Comprehensive Plan Draft Amendment (FC No. 26-1ESR; and Item - #26 City of Waldo Comprehensive Plan Draft Amendment (FC No. 26-1ESR). The motion carried unanimously.

C. Program Committee - Program Year 2026-27 Overall Program Design

Mayor Hawkins, Vice-Chair of the Council and Program Committee Chair, gave the Program Committee Report. She reported that the Program Committee met in person and virtually via communications media technology earlier in the evening to review a draft of the Overall Program Design for the coming year. Mayor Hawkins stated that this document is to be used as a basis for the development of a budget and is also to give instruction to staff as to the work which is to be done during the next year. She noted that there are no changes proposed in the Overall Program Design which include new programs not previously discussed and/or approved by the Council. Finally, Mayor Hawkins stated the Committee anticipates recommending the Overall Program Design to the Council for adoption at the May 28, 2026 Council meeting.

IX. EX-OFFICIO MEMBER REPORTS -

Amy Roberson, Planning Supervisor, Planning and Environmental Management Office, Florida Department of Transportation District 2, reported that April 20-24, 2026 is Work Zone Awareness Week highlighting the importance of raising awareness about the critical safety issue of protecting the lives of construction workers and drivers in active highway work zones.

Austin Burgess, Senior Biologist, Florida Fish and Wildlife Conservation Commission, discussed the impact of the wildfires in the north central Florida region on wildlife and stated that individuals should report any distressed wildlife impacted by the wildfires to the Commission Wildlife Hotline at 888.404.3922.

X. PUBLIC COMMENTS -

Stew Lilker, Columbia County Observer, discussed rural transit service and the Council website.

XI. EXECUTIVE DIRECTOR REPORT

A. Florida Regional Councils Association Monthly Activity Report

Mr. Koons reported that the Florida Regional Councils Association is the statewide organization of the ten regional planning councils. He stated that the Association strengthens Florida's regional planning councils, partners with government and the business community to enhance regional economic prosperity and improves the consistency and quality of regional planning councils programs to ensure they add value to state, regional and local initiatives. Mr. Koons also stated that the Association strives to accomplish these goals by carrying out the activities listed in the March 2026 activity report included in the Council meeting packet. He reviewed the activities listed in the March 2026 report.

B. Florida Chamber Foundation Scorecard™

Mr. Koons reported that the Florida Chamber Foundation has developed the Florida Scorecard™ to provide Florida leaders the metrics needed to secure Florida's future. He stated that the Florida Chamber Foundation's objective to developing a 20-year, statewide strategic plan requires a commitment to measuring our current status and progress toward the stated goals of the Six Pillars 20-year Strategic Plan. Mr. Koons noted that the Scorecard reports metrics for each of the following Six Pillars: Talent and Supply Education, Innovation and Economic Development, Infrastructure and Growth Leadership, Business Climate and Competitiveness, Civic and Governance Systems, and Quality of Life and Quality Places. He reviewed the April 2026 Scorecard™ that was included in the Council meeting packet.

Mr. Koons thanked Mr. Wershow for his 44 years of service to the Council as Council Attorney and six prior years as a Council member, including serving as Chair for two one-year terms.

XII. COUNCIL MEMBER ANNOUNCEMENTS

Councilman Carter announced that the Lake City Kiwans Club will be hosting Kids Day at the Gateway Fairgrounds on May 2, 2026 from 9:00 a.m. to 3:00 p.m. in Lake City.

Chair Alford announced that the Fifth Avenue Ars Festival will be held on May 2, 2026 from 10:00 a.m. to 7:00 p.m. and on May 3, 2026 from 12:00 p.m. to 5:00 p.m. at the Santa Fe College Blount Center in Gainesville.

XIII. NEXT MEETING

Chair Alford stated that the next Council meeting is scheduled to be held on May 28, 2026.

The meeting was adjourned at 8:19 p.m.

Mary C. Alford, Chair

5/28/26
Date

Resolution

OF APPRECIATION

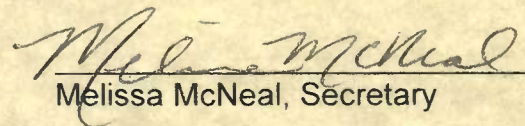
WHEREAS, Dayna Williams has been representing the City of Alachua on the North Central Florida Regional Planning Council since May 2025;

WHEREAS, Dayna Williams has ably discharged the duties of a representative on the North Central Florida Regional Planning Council;

NOW, THEREFORE, BE IT RESOLVED: That the membership and staff of the North Central Florida Regional Planning Council do hereby express their appreciation to Dayna Williams for dedicated service rendered to the North Central Florida Regional Planning Council and concern for the future growth and development of the region and the State of Florida; and

BE IT FURTHER RESOLVED: That this expression of appreciation be spread upon the minutes of the North Central Florida Regional Planning Council for all citizens of the region to view and recognize the accomplishments and service of Dayna Williams.


Mary C. Alford, Chair


Melissa McNeal, Secretary

ATTEST:

ADOPTED BY THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL AT THEIR MEETING
OF APRIL 23, 2026.



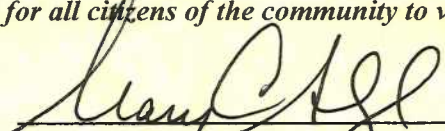
RESOLUTION

WHEREAS, Eva Bolton has served as the voting Florida Department of Elder Affairs Representative on the Lafayette County Transportation Disadvantaged Coordinating Board since December 2017; and

WHEREAS, Eva Bolton, ably discharged the duties as the voting Florida Department of Elder Affairs Representative on the Lafayette County Transportation Disadvantaged Coordinating Board;

NOW, THEREFORE, BE IT RESOLVED: That the members and staff of the North Central Florida Regional Planning Council do hereby express their appreciation to Eva Bolton for dedicated service rendered to the Lafayette County Transportation Disadvantaged Coordinating Board and concern for the transportation disadvantaged needs of Lafayette County and the State of Florida; and

BE IT FURTHER RESOLVED: That this expression of appreciation be spread upon the minutes of the North Central Florida Regional Planning Council for all citizens of the community to view and recognize the accomplishments and service of Eva Bolton.


Mary C. Alford, Chair

ADOPTED BY THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

April 23, 2026

Date

RESOLUTION

WHEREAS, Sheryl Dick-Stanford has served as the voting Florida Agency for Persons with Disabilities Representative on the Alachua County; Bradford County; Columbia, Hamilton and Suwannee; Dixie County; Gilchrist County; Lafayette County; Levy County; Madison County; and Union County Transportation Disadvantaged Coordinating Boards since January 2021; and

WHEREAS, Sheryl Dick-Stanford. ably discharged the duties as the voting Florida Agency for Persons with Disabilities Representative on the Alachua County; Bradford County; Columbia, Hamilton and Suwannee; Dixie County; Gilchrist County; Lafayette County; Levy County; Madison County; and Union County Transportation Disadvantaged Coordinating Boards;

NOW, THEREFORE, BE IT RESOLVED: That the members and staff of the North Central Florida Regional Planning Council do hereby express their appreciation to Sheryl Dick-Stanford for dedicated service rendered to the Alachua County; Bradford County; Columbia, Hamilton and Suwannee; Dixie County; Gilchrist County; Lafayette County; Levy County; Madison County; and Union County Transportation Disadvantaged Coordinating Boards and concern for the transportation disadvantaged needs of Alachua County, Bradford County, Columbia County, Dixie County, Gilchrist County, Hamilton County, Lafayette County, Levy County, Madison County, Suwannee County, Union County, and the State of Florida; and

BE IT FURTHER RESOLVED: That this expression of appreciation be spread upon the minutes of the North Central Florida Regional Planning Council for all citizens of the community to view and recognize the accomplishments and service of Sheryl Dick-Stanford.


Mary C. Alford, Chair

ADOPTED BY THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

April 23, 2026

Date

Certificate of Service

has been awarded to

Jonathan F. Wershow

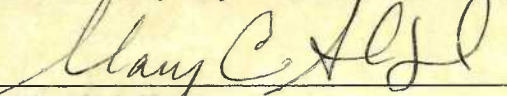
as an expression of appreciation for 50 years of dedicated service to the North Central Florida Regional Planning Council as a representative of Alachua County from June 1975 to April 1982 and as Council Attorney from April 1982 to March 2026.

50

Years

Witness the Seal of the North Central Florida Regional Planning Council and the signatures of its duly authorized chair and executive director thereunto affixed.

Given this 23rd day of April in the year Two Thousand Twenty-Six.


Mary C. Alford, Chair


Scott R. Koons, AICP, Executive Director



PROCLAMATION

PROCLAIMING THE MONTH OF APRIL 2026 AS COUNTY GOVERNMENT MONTH

WHEREAS, the nation's 3,069 counties serving more than 300 million Americans provide essential services to create healthy, safe, vibrant and economically resilient communities; and

WHEREAS, counties move America forward by building infrastructure, maintaining roads and bridges, providing health care, administering justice, keeping communities safe, running election, managing solid waste, keeping records and much more; and

WHEREAS, counties take pride in their responsibility to protect and enhance the health, welfare and safety of its residents in effective and cost-effective ways; and

WHEREAS, in order to remain healthy, vibrant, safe and economically competitive, America's counties provide transportation and infrastructure services that play a key role in everything from daily commutes to shipping goods around the world; and

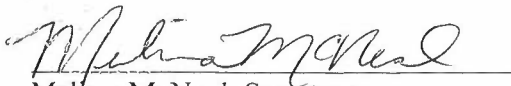
WHEREAS, the National Association of Counties has designated April as County Government Month and encouraged counties across the country to actively promote their programs and services to the public they serve.

NOW, THEREFORE, the North Central Florida Regional Planning Council, hereby proclaims April 2026 as *County Government Month* throughout the north central Florida region.

DULY ADOPTED AND PROCLAIMED this 23rd day of April 2026.

ATTEST:

SEAL


Melissa McNeal, Secretary


Mary C. Alford, Chair

PROCLAMATION

PROCLAIMING APRIL 2026 AS SPRINGS PROTECTION AWARENESS MONTH

WHEREAS, Florida's springs are essential to the environment, economy, and citizens of, and visitors to, this state;

WHEREAS, Florida has one of the most productive aquifers in the world, which supports more than 1,000 natural springs, giving this state the world's highest concentration of springs;

WHEREAS, north central Florida region has the highest concentration of springs in the United States;

WHEREAS, Florida's springs discharge more than eight billion gallons of water each day, which is essential for sustaining spring runs and associated receiving water bodies;

WHEREAS, the north central Florida region has the highest concentration of first magnitude springs in Florida;

WHEREAS, the north central Florida region has 14 Outstanding Florida Springs;

WHEREAS, groundwater in the north central Florida region is the primary source for public, agricultural, business and industrial use and vital to Florida's economy;

WHEREAS, springs are a natural resource that must be protected, as they reflect groundwater conditions and provide an important habitat for wildlife and listed species; and

WHEREAS, springs provide important recreational resources and opportunities that are enjoyed by citizens and visitors alike.

NOW, THEREFORE, the North Central Florida Regional Planning Council hereby proclaims the month of April 2026 as *Springs Protection Awareness Month* throughout the north central Florida region.

DULY ADOPTED AND PROCLAIMED this 23rd day of April 2026.

Attest:

NORTH CENTRAL FLORIDA
REGIONAL PLANNING COUNCIL

SEAL


Melissa McNeal, Secretary


Mary C. Alford, Chair

PROCLAMATION

PROCLAIMING APRIL 2026 AS WATER CONSERVATION MONTH

WHEREAS, clean, safe and sustainable water resources are vital to north central Florida region residents, visitors, economy and environment;

WHEREAS, droughts, development and population growth serve as reminders that Florida's ground and surface water resources such as rivers, lakes and springs are finite and fragile;

WHEREAS, permanent, year-round water conservation measures are in effect throughout the north central Florida region;

WHEREAS, water conservation is a strategic priority;

WHEREAS, water conservation is encouraged and supported through public awareness efforts;

WHEREAS, water conservation will continue to play an important role in the future protection and preservation of ground and surface water resources;

WHEREAS, every business, industry, school, resident and visitor can help by conserving water and thus promote a healthy economy and community; and

WHEREAS, north central Florida local governments are essential in assisting in promoting water conservation awareness and implementing water conservation measures.


NOW, THEREFORE, the North Central Florida Regional Planning Council hereby proclaims the month of April 2026 as *Water Conservation Month* throughout the north central Florida region.

DULY ADOPTED AND PROCLAIMED this 23rd day of April 2026.

Attest:

NORTH CENTRAL FLORIDA
REGIONAL PLANNING COUNCIL

SEAL


Melissa McNeal, Secretary


Mary C. Alford, Chair

PROCLAMATION

PROCLAIMING MAY 3-9, 2026 AS TRAVEL AND TOURISM WEEK

WHEREAS, tourism brings over 143 million visitors annually to the State of Florida, generates an estimated 135 billion dollars in economic activity, an estimated 37 billion dollars in annual tax revenue and employs over two million persons;

WHEREAS, the North Central Florida Regional Planning Council recognizes the importance of tourism to the north central Florida regional economy and quality of life;

WHEREAS, local governments, tourist development councils and the North Central Florida Regional Planning Council support tourism opportunities in north central Florida; and

WHEREAS, local governments, businesses, chambers of commerce, visitors bureaus, tourist development councils and the North Central Florida Regional Planning Council are working together to support this vital part of north central Florida's economy and all who play a role in tourism to ensure that north central Florida continues to be a place where traditions will be created and continued for years to come.

NOW, THEREFORE, the North Central Florida Regional Planning Council hereby proclaims the week of May 3-9, 2026 as *Travel and Tourism Week* throughout the north central Florida region.

DULY ADOPTED AND PROCLAIMED this 23rd day of April 2026.

ATTEST:

SEAL


Melissa McNeal, Secretary


Mary C. Alford, Chair

PROCLAMATION

PROCLAIMING MAY 4-8, 2026 AS ECONOMIC DEVELOPMENT WEEK

WHEREAS, the North Central Florida Regional Planning Council is an economic development district designated by the United States Department of Commerce, Economic Development Administration; and

WHEREAS, economic developers promote economic well-being and quality of life for their communities by creating, retaining, and expanding jobs that facilitate growth, enhance wealth, and provide a stable tax base; and

WHEREAS, economic developers stimulate and incubate entrepreneurship in order to help establish the next generation of new businesses which is the hallmark of the American economy; and

WHEREAS, economic developers are engaged in a wide variety of settings including rural and urban, local, state, provincial and federal governments, public-private partnerships, chambers of commerce, universities and a variety of other institutions; and

WHEREAS, economic developers attract and retain high-quality jobs, develop vibrant communities, and improve the quality of life in their regions; and

WHEREAS, economic developers working in the north central Florida region support the expansion of career opportunities and quality of life.

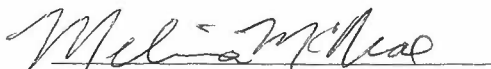
NOW, THEREFORE, the North Central Florida Regional Planning Council hereby proclaims the week of May 4-8, 2026 as *Economic Development Week* throughout the north central Florida region.

DULY ADOPTED AND PROCLAIMED this 23rd day of April 2026.

ATTEST:

NORTH CENTRAL FLORIDA
REGIONAL PLANNING COUNCIL

SEAL


Melissa McNeal, Secretary


Mary C. Alford, Chair



IV.B.

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May 21, 2026

TO: Council Members
FROM: Scott R. Koons, AICP, Executive Director
SUBJECT: Monthly Financial Report - April 2026

Please find attached a copy of the Monthly Financial Report for the Council's activities for April 2026. The following paragraphs discuss revenues and expenditures to the budget for the month and year to date.

Revenue

The total revenue for the Council for year to date is within budgeted figures. Revenue at the end of seven months is 50 percent of budget.

Expenditures

The total expenditures for the Council for year to date are within budgeted figures. Total expenditures at the end of seven months are 53 percent of budget.

Conclusion

In conclusion, staff is pleased with the financial condition of the Council. The adjusted general fund balance should remain at an acceptable level at the end of the fiscal year.

Overall, as is regularly reported, the financial condition of the Council is sound. Staff is not aware of anything in the current fiscal year that will change this situation.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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by enhancing public safety, protecting regional resources,
promoting economic development and providing technical services to local governments.

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
Summary Financial Statement (Unaudited)
April 30, 2026

BALANCE SHEET

ASSETS

Current Assets

Checking / Savings	2,312,249
Accounts Receivable	910,049
Other Current Assets	20,832

Total Current Assets	<u>3,243,130</u>
----------------------	------------------

TOTAL ASSETS	<u>3,243,130</u>
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LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable	21,477
Other Current Liabilities	300,792

Total Liabilities	<u>322,269</u>
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Equity	<u>2,920,861</u>
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TOTAL LIABILITIES & EQUITY	<u>3,243,130</u>
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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
Summary Financial Statement (Unaudited)
April 30, 2026

SUMMARY STATEMENT

	Adopted Budget FY 2025-26	April 2026	Year to Date	Percent of Budget
Revenue	1,453,100	3,716	722,722	50%
Expenses	1,453,100	91,230	773,623	53%

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
Summary Financial Statement (Unaudited)
April 30, 2026

REVENUE

Account	Adopted Budget FY 2025-26	April 2026	Year to Date	Percent of Budget
Program Development	51,100	1,841	40,203	79%
Regional Planning				
Regional Planning & Review	70,000	0	70,408	101%
Regional Mitigation Resiliency	70,900	0	31,360	44%
Public Safety & Regulatory Compliance				
Hazardous Waste Monitoring	58,900	0	0	0%
Local Emergency Planning Committee	149,000	0	61,680	41%
Hazards Analyses	18,800	0	10,696	
Transportation				
Transportation Disadvantaged - Alachua County	29,300	0	10,841	37%
Transportation Disadvantaged - Region	234,100	0	95,071	41%
Economic Development				
Economic Strategy & Technical Assistance	115,000	0	80,111	70%
Economic Disaster Recovery	100,000	0	50,000	50%
Original Florida Tourism Task Force Staffing	36,500	1,875	11,875	33%
Original Florida Tourism Task Force	52,500	0	66,498	127%
Local Government Assistance				
General Technical Services	35,000	0	35,204	101%
City & County Planning Services	225,200	0	125,625	56%
Community Development Block Grant Administration	206,800	0	33,150	16%
Total Revenue	1,453,100	3,716	722,722	50%

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
Summary Financial Statement (Unaudited)
April 30, 2026

EXPENDITURES


Account	Adopted Budget FY 2025-26	April 2026	Year to Date	Percent of Budget
Audit	19,000	0	0	0%
Building Occupancy & Grounds	42,000	2,345	16,816	40%
Contractual Services	103,000	4,070	42,554	41%
Dues, Publications, Subscriptions & Training	42,000	7,018	60,845	145%
Furniture & Equipment	25,000	0	0	0%
Insurance & Bonding	38,000	0	18,040	47%
Legal Services & Public Notices	15,000	1,153	6,237	42%
Machine Rental & Maintenance	5,000	0	2,585	52%
Meeting Expenses	25,000	1,635	9,802	39%
Office Supplies	17,000	653	14,097	83%
Personnel	972,100	67,736	523,822	54%
Postage	5,000	299	2,297	46%
Printing	5,000	0	0	0%
Reproduction	4,000	0	1,354	34%
Telephone	3,000	354	1,735	58%
Travel	30,000	2,877	18,531	62%
Original Florida Tourism Task Force	52,500	3,090	54,908	105%
Contingency	50,500	0	0	0%
Total Expenses	1,453,100	91,230	773,623	53%



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May 21, 2026

TO: Council Members
 FROM: Scott R. Koons, AICP, Executive Director 
 SUBJECT: Agreement with the Florida Division of Emergency Management for
 Local Emergency Planning Committee - Fiscal Year 2026-27

RECOMMENDATION:

Authorize the Chair to execute an agreement with the Florida Division of Emergency Management for Fiscal Year 2026-27 to provide the services to the North Central Florida Local Emergency Planning Committee for an anticipated amount of \$90,000.

BACKGROUND:

This item concerns an annual contract which the Council enters into with the Division of Emergency Management to cover the costs of the Council’s emergency planning activities.

These funds are used to provide Council staff support to the North Central Florida Local Emergency Planning Committee, including providing assistance with meetings, plan updates and training exercises.

If you have any questions concerning this matter, please do not hesitate to contact me.



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May 21, 2026

TO: Council Members
FROM: Scott R. Koons, AICP, Executive Director
SUBJECT: Meeting Schedule Program Year 2026-27

RECOMMENDATION:

Approve the attached Council Meeting Schedule for 2026-27.

BACKGROUND:

Please find attached the Council meeting schedule for 2026-27. Generally, Council meetings are held on the fourth Thursday of each month. Please note that the June meeting will be held on Monday, June 29, 2026 and that there is no meeting in November and the December meeting will be held on the second Thursday, December 10, 2026.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

MEETING SCHEDULE

2026-27

June 29, 2026

July 23, 2026

August 27, 2026

September 24, 2026

October 22, 2026

December 10, 2026

January 28, 2027

February 25, 2027

March 25, 2027

April 22, 2027

May 27, 2027

All Council meetings start at 7:00 p.m.

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May 21, 2026

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Transportation Disadvantaged Program Resolution of Appreciation

RECOMMENDATION:

Approve the attached resolution of appreciation for Paula Arnold.

BACKGROUND:

The attached resolution of appreciation is regarding Florida's Transportation Disadvantaged Program established by Chapter 427, Florida Statutes. Paula Arnold served as the voting Persons with Disabilities Representative on the Madison County Transportation Disadvantaged Coordinating Board.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachment

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RESOLUTION

WHEREAS, Paula Arnold has served as the voting Persons with Disabilities Representative on the Madison County Transportation Disadvantaged Coordinating Board since January 2017; and

WHEREAS, Paula Arnold ably discharged the duties as the Persons with Disabilities Representative on the Madison County Transportation Disadvantaged Coordinating Board;

NOW, THEREFORE, BE IT RESOLVED: That the members and staff of the North Central Florida Regional Planning Council do hereby express their appreciation to Paula Arnold for dedicated service rendered to the Madison County Transportation Disadvantaged Coordinating Board and concern for the transportation disadvantaged needs of Madison County and the State of Florida; and

BE IT FURTHER RESOLVED: That this expression of appreciation be spread upon the minutes of the North Central Florida Regional Planning Council for all citizens of the community to view and recognize the accomplishments and service of Paula Arnold.

Mary C. Alford, Chair

ADOPTED BY THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

May 28, 2026
Date



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May 21, 2026

TO: Council Members
 FROM: Mary C. Alford, Chair
 SUBJECT: Certificate of Service for Council Employee - Scott Koons – 50 Years

As you know, the Council amended its Personnel Regulations to establish an Employee Length of Service Program.

The strength and stability of an organization is based upon the experience and institutional knowledge of its senior, long-serving employees. Scott Koons has been an employee of the Council since April 1, 1976 and currently serves as Executive Director. As a token of appreciation for 50 years of service to the Council and in recognition of his dedicated service to the Council, a certificate of service is being presented to Mr. Koons. He has served as an employee of the Council longer than any employee in the history of the Council.

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Dedicated to improving the quality of life of the Region's citizens,
 by coordinating growth management, protecting regional resources,
 promoting economic development and providing technical services to local governments.

Certificate of Service

has been awarded to

Scott R. Koons

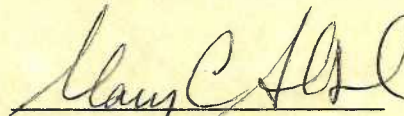
as an expression of appreciation for 50 years of dedicated service as an employee of the North Central Florida Regional Planning Council from April 1, 1976, to April 1, 2026.

50

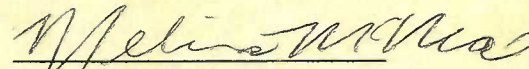
Years

Witness the Seal of the North Central Florida Regional Planning Council and the signatures of its duly authorized officers thereunto affixed.

Given this 28th day of May in the year Two Thousand Twenty-Six.



Mary C. Alford, Chair



Melissa McNeal, Secretary





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May 21, 2026

TO: Council Members

FROM: James Howell, Chair
Clearinghouse Committee

RE: Chair's Report

I. COMMITTEE-LEVEL REVIEW ITEMS

The next regularly-scheduled meeting of the Clearinghouse Committee is 6:00 p.m., May 28, 2026. The meeting will be a hybrid meeting conducted both in-person and via communications media technology. At its meeting, the Committee will review the following Committee-level items which require Council action. I will present an oral report on the Committee's actions and recommendations at the Council meeting held later that evening.

Local Government Comprehensive Plan Amendments

1. #27 - Alachua County Comprehensive Plan Draft Amendment (FC No. 26-1ESR)
2. #28 - Town of White Springs Comprehensive Plan Adopted Amendment (FC No. 25-1ER)
3. #29 - City of Newberry Comprehensive Plan Draft Amendment (FC No. 26-3ESR)
4. #30 - City of Newberry Comprehensive Plan Draft Amendment (FC No. 26-4ESR)
5. #31 - Alachua County Comprehensive Plan Draft Amendment (FC No. 26-2ER)

Please be advised that the Clearinghouse Committee meeting packet is posted on the Council website at <http://ncfrpc.org> (click on Upcoming Meetings and Meeting Packets, then click on Clearinghouse Committee Full Packet).

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May 21, 2026

TO: Council Members
FROM: Scott R. Koons, AICP, Executive Director
SUBJECT: Fiscal Year 2026-27 Overall Program Design

RECOMMENDATION:

Approve the Fiscal Year 2026-27 Overall Program Design as recommended by the Program Committee.

BACKGROUND:

The Program Committee met on April 23, 2026 to develop and recommend for your consideration an Overall Program Design for Fiscal Year 2026-27. A copy of the document is attached for your information.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

Overall Program Design Fiscal Year 2026-27



North Central Florida
Regional Planning Council

May 28, 2026



Overall Program Design Fiscal Year 2026-27

North Central Florida Regional Planning Council
2009 NW 67th Place
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352.955.2200

May 28, 2026



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Introduction

The Overall Program Design is a planning and management tool which is used to assist the Council approach its work program in an orderly and comprehensive manner. It provides a detailed outline of the Council's work program for the fiscal year. Strategies, standards, objectives and long-range elements are re-evaluated, based upon previously identified problems and priorities. This is the 52nd annual update of the work program.

The Program Committee is responsible for reviewing and evaluating the overall work program of the organization and making recommendations for alterations in it to the Council. Several indicators have been used to determine the future direction proposed by the Program Committee. However, primary guidance came from priorities established in past years with consideration being given to recent actions taken by the Council.

During the current program year, Council activities and discussions at meetings have highlighted the need for continued emphasis on economic development programs and for the provision of technical assistance and support to local governments. Regional planning has also continued to be a topic of discussion.

These program areas are reflected in this Overall Program Design to the extent possible, as they have been in previous years.

Program Committee

Jhelecia Hawkins, Chair
James Carter Jr., Vice-Chair
Melissa Hendrix
Johnny Hiers
Dianne Landry
Donald Long
Melissa McNeal
Kirk Marhefka
Kenrick Thomas



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Mission Statement

To improve the quality of life of the Region's citizens by enhancing public safety, protecting regional resources, promoting economic development, and providing technical services to local governments.



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Chapter I: Executive Management

In order to maintain and improve the effectiveness of the Council's operations, the proper administration of the several planning programs requires activities which are not directly attributable to any one program. Several tools are useful, including updating the Overall Program Design and periodic program evaluations. These and other activities ensure that the Council's goals and objectives are being implemented.

Goal: To implement the goals and objectives of the Council by:

- management of a well-qualified and organized staff;
- efficient and economical use of personnel and funds; and
- coordination of all phases of work to prevent overlap and duplication.

A. General Administration

1. Objective

To ensure the efficient and effective utilization of Council staff and resources.

2. Work Elements and End Products

a. Grants Management

Work Element: Bookkeeping, request for payments, billing and allocation of costs are some of the activities necessary for proper grants management. (Continuing Activity)

End Product consists of management of fiscal affairs.

b. Personnel

Work Element: Interviewing, hiring, ensuring a diversified workforce, orienting new employees and maintaining personnel files are some of the necessary personnel administration responsibilities. (Continuing Activity)

End Product consists of the management of personnel affairs.



B. Overall Program Design and Evaluation

1. Objective

To update the Overall Program Design and conduct periodic program evaluation.

2. Work Element and End Product

a. Overall Program Design

Work Element: Update of the Overall Program Design.

End Product consists of the Overall Program Design. (Continuing Activity)

C. Program Development

1. Objective

To investigate and develop new programs that have been identified by the Council as potentially beneficial.

2. Work Element and End Product

a. Program Development

Work Element: Examination of planning needs and services in the region and the preparation of Council responses. (Continuing Activity)

End Product consists of periodic staff reports to the Council and the preparation of applications for program assistance.



Chapter II: Public Information and Participation

Awareness of issues and participation in programs by the public is essential for effective government. The Council is committed to providing information about Council programs and opportunities for effective citizen participation.

Goal: To provide ample opportunities for citizens to be informed and involved.

A. Communications Program

1. Objective

To share information about planning issues generally and Council programs specifically.

2. Work Elements and End Products

a. Website

Work Element: Website maintained by the Council located at <http://ncfrpc.org>. General information about the Council can be viewed at the site. Links to other related websites such as The Original Florida Tourism Task Force at <http://naturalnorthflorida.com> are also available on the Council website.

End Product consists of a website.



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Chapter III: Regional Planning

The Florida Regional Planning Council Act, passed in 1980 and subsequently amended in 1982, 1992 and again in 1993, requires that each regional planning council prepare and adopt a Strategic Regional Policy Plan. The Strategic Regional Policy Plan must be based upon studies of the region's resources and be consistent with the State Comprehensive Plan. The Act requires that once the Strategic Regional Policy Plan is adopted, it must be utilized by regional planning councils as "the basis for regional review of developments of regional impact, regional review of federally assisted projects, and other regional comment functions."

The Act directs that the Strategic Regional Policy Plan contain goals and policies specifically to address growth management issues. The plan must identify key regional issues, document trends, forecast future conditions, and analyze the problems, needs, and opportunities associated with growth in the region. Further, the regional goals and policies shall be used to develop a coordinated program of regional actions directed at resolving the identified problems and needs.

The Strategic Regional Policy Plan must, at a minimum, address affordable housing, economic development, emergency preparedness, natural resources of regional significance, and regional transportation. It may also address other subjects which relate to the particular needs and circumstances of the regional planning district as determined by the regional planning council. Furthermore, consideration must be given to existing state, regional, and local plans in preparing the Strategic Regional Policy Plan.

In addition to the preparation of the Strategic Regional Policy Plan and its maintenance, the Council also undertakes specific regional programs as are necessary or deemed appropriate. Other on-going programs include economic development, public safety and transportation disadvantaged program.

Goal: To address regional issues in a comprehensive way by offering realistic solutions to problems and providing leadership to take advantage of identified opportunities.

A. Strategic Regional Policy Plan

1. Objective

To maintain a long-range guide for the physical, economic and social development of the region.

2. Work Element and End Product

a. Strategic Regional Policy Plan

Work Element: The Strategic Regional Policy Plan "shall be developed through a collaborative process that emphasizes consensus and coordination between local governments, regional entities, state and federal agencies, other appropriate organizations, and the public. Thus, the plan is a plan for the region, not merely for the regional planning council. Regional goals and policies shall be used to develop a coordinated program of regional actions directed at resolving identified problems and needs. At a minimum, the plan shall contain regional goals and policies that address affordable housing, economic development, emergency preparedness, natural resources of regional significance, and regional transportation, and shall identify significant regional resources and facilities. The Strategic Regional Policy Plan shall be strategic



rather than comprehensive in nature and need not address all goals and policies in the State Comprehensive Plan. However, goals and policies included in the Strategic Regional Policy Plan shall be consistent with and further the State Comprehensive Plan." (Rule 27E-5, Rules of Practice and Procedure Pertaining to Strategic Regional Policy Plans)

During the 1995-96 program year, the Council completed the development of the Strategic Regional Policy Plan, and it was amended during the 1996-97 program year, 2002-03 program year, 2011-12 program year and 2017-18 program year. It is important to continually evaluate the plan to determine when further changes are necessary for it to remain as an appropriate document to guide the development of the region.

End Product consists of the maintenance of the North Central Florida Strategic Regional Policy Plan.



B. Economic Development

1. Objective

To study the regional economy, to plan for its diversification and to make it more resilient through business attraction, business retention and expansion, and business entrepreneurship economic development strategies; and to analyze the fiscal and environmental impacts of development and redevelopment.

2. Work Elements and End Products

a. Comprehensive Economic Development Strategy

Work Element: The Council is an Economic Development District designated by the U.S. Economic Development Administration. To maintain this designation, the Council updates its Comprehensive Economic Development Strategy every five years. (Continuing Activity)

End Product consists of a Comprehensive Economic Development Strategy Update, maintenance of current data files, meetings, correspondence, grant and loan applications, conferences and reports.

b. Program for Tourism Development

Work Element: In 1992, the Council, with grants provided by the U.S. Economic Development Administration and in conjunction with facility owners, local governments, other agencies and environmental organizations, developed a comprehensive program to promote increased tourism in the region and established an implementation program. From 1993 through 1998, this program was pursued by The Original Florida Tourism Task Force, which was created as part of the Council.

In 1998, the Council, in cooperation with members of the Task Force, county tourist development councils and facility owners assisted the counties of north central Florida with creating The Original Florida Tourism Task Force, as a separate, stand-alone task force, through an interlocal agreement.

End Product consists of providing staff support to the Task Force to implement its regional tourism marketing program by coordinating Task Force representatives attendance at travel shows, printing brochures, as well as maintaining its website.

c. Regional Economic Impact Modeling

Work Plan: The Council has a license to use an econometric model which provides the Council, its local governments, economic development agencies, and others with a dynamic tool for economic and demographic analysis and forecasting. The model can be used to review system-wide effects over both short- and long-range time horizons, including economic and fiscal impact analyses, policy impact analyses, and economic development/redevelopment analyses. The model can be configured to either address the entire region, any number of county-based subsets of the region or an individual county.

End Product consists of providing economic and fiscal impact analyses for local governments, and analyses of specific projects for economic development partners.



C. Public Safety

1. Objective

To study and plan for the safety and security of the population of the region.

2. Work Elements and End Products

a. North Central Florida Local Emergency Planning Committee

Work Element: Council staff provides staff services for the North Central Florida Local Emergency Planning Committee, which was established by the State Emergency Response Commission. The North Central Florida Local Emergency Planning Committee is responsible for data gathering and management, and establishing a structure to coordinate emergency response activities within the region by preparing a plan which compliments county emergency preparedness planning efforts.

End Product consists of a comprehensive emergency response plan for the region and the development of a regional emergency response capacity.

b. North Central Florida Regional Hazardous Materials Emergency Response Team

Work Element: In 2000, three cities and five counties in the region, at the request of the North Central Florida Local Emergency Planning Committee, adopted an interlocal agreement creating the North Central Florida Regional Hazardous Materials Emergency Response Team. The Team provides equipment for first responders within the jurisdictions of its members.

End Product consists of providing staff support to the North Central Florida Regional Hazardous Materials Emergency Response Team by assisting with the maintenance of fully equipped trailers to be used by participating county and city first responders.



D. Transportation Disadvantaged Program

1. Objective

To assist in securing resources for counties in the region to provide increased services to citizens determined to be transportation disadvantaged because of age, disability or income status by serving as the designated official planning agency, staffing local coordinating transportation disadvantaged boards, preparing annual transportation disadvantaged service plans and recommending the designation of community transportation coordinators.

2. Work Element and End Product

a. Designated Official Planning Agency

Work Element: The Council, as the Designated Official Planning Agency, is responsible for appointing coordinating board members for Alachua, Bradford; Columbia Hamilton Suwannee; Dixie; Gilchrist; Lafayette; Levy; Madison; and Union Counties. As the Designated Official Planning Agency, the Council provides staff services for those boards. The Designated Official Planning Agency is to ensure, through this structure, that there is a review and analysis of the transportation disadvantaged problems, and further, that the program is continuously monitored.

End Product consists of providing staff support to local coordinating boards by assisting with preparation of transportation disadvantaged plans and development of recommendations regarding designation of community transportation coordinators.



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Chapter IV: Plan Implementation

The Council performs several activities to implement regional plans.

Goal: To implement regional plans and programs by reviewing and commenting on federal grant and loan applications that may have an impact on the physical environment, local government comprehensive plan amendments, and other agency plans.

A. Review Responsibilities

1. Objective

To review and comment on applications for Federal assistance, local government comprehensive plans and other agency plans concerning their potential impact on regional resources and facilities as identified in the North Central Florida Strategic Regional Policy Plan.

2. Work Elements and End Products

a. Federal Assistance

Work Element: The Council, through its Clearinghouse Committee and staff, reviews applications for Federal assistance, direct Federal projects and some State plans as provided for under Federal Office of Management and Budget guidelines in accordance with a program developed by the Governor's Office, to identify conflicts and duplications between programs and inconsistencies with local and regional plans. (Continuing Activity)

End Product consists of staff reports, committee recommendations and Council action.

b. Local Government Comprehensive Plans

Work Element: The Council reviews and comments on local government comprehensive plans and plan amendments for consistency with regional plans in accordance with the Community Planning Act of 2011. (Continuing Activity)

End Product consists of comments and recommendations submitted to local governments and the Florida Department of Economic Opportunity.



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Chapter V: Council Assistance

The Council responds to requests for assistance from local, State and Federal agencies.

Goal: To provide, on a continuing basis, a variety of technical assistance.

A. Local Government Comprehensive Plans

1. Objective

To assist local governments in the preparation and maintenance of local comprehensive plans, ordinances and regulations.

2. Work Element and End Product

a. Local Government Comprehensive Plans

Work Element: Local governments contract with the Council for assistance to meet their long-range and day-to-day planning needs. (Continuing Activity)

End Product consists of local government comprehensive plans, ordinances and regulations.



B. General Technical Services

1. Objective

To provide local governments with information about and assistance in the preparation of State and Federal grant and loan applications.

2. Work Elements and End Products

a. Grant Application Assistance

Work Element: Local governments are provided with information and assistance on State and Federal programs and applications. (Continuing Activity)

End Product consists of application assistance responses and grant and loan applications.

b. County Hazardous Waste Monitoring Program

Work Element: The Council assists counties in carrying out their legal responsibilities for monitoring small quantity generators of hazardous waste.

End Product consists of completion of surveying and reporting of activities associated with small quantity generation of hazardous waste.



C. Community Development Block Grant Administration

1. Objective

To assist local governments in the effective management and administration of their Community Development Block Grant Programs.

2. Work Element and End Product

a. Community Development Project Grant Administration

Work Element: The services of the Council to local governments include grant application preparation and project administration, including bid specifications, legal notices, progress reports, and compliance with Federal regulations and State rules. Projects address housing rehabilitation, neighborhood revitalization, commercial revitalization and economic development needs.

End Product consists of the preparation of Community Development Block Grant applications and administration of Community Development Block Grant projects.



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North Central Florida Regional Planning Council

Overall Program Design

- * Scott R. Koons, AICP, Executive Director

*Primary Responsibility

North Central Florida Regional Planning Council

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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

May 21, 2026

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Fiscal Year 2026-27 Budget

RECOMMENDATION:

Approve the Fiscal Year 2026-27 budget as recommended by the Finance Committee.

BACKGROUND:

A meeting of the Finance Committee was held on May 20, 2026. The purpose of the meeting was to consider a recommendation to the Council for the Fiscal Year 2026-27 budget. For your information, please find attached a proposed budget as prepared by staff.

As you can see, the anticipated expenditures for next year will be \$1,288,400.

As usual, almost all funds to be expended by the Council are received through contracts for services and grants. There is one exception: Member local governments pay dues, which are proposed to remain at \$0.30 per capita for the 45th year, and will produce approximately \$177,500.

The most significant policy decision that must be made with respect to the budget is related to personnel. There is provision for a total of four full-time staff positions, plus funds for part-time positions. The budget includes a recurring increase across the board for all employees, including the Executive Director, equal to three percent of the salary for each employee.

Overall, this budget provides for significant services to be rendered to member cities and counties. This is to be done by effectively using resources, and at the same time, ensuring that the Council remains in a sound financial condition.

If you have any questions concerning this matter, please do not hesitate to call me.

Attachment

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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

PROPOSED BUDGET

FISCAL YEAR OCTOBER 1, 2026 - SEPTEMBER 30, 2027

Expenses by Line Item
May 28, 2026

AUDIT

This item includes fees for audit performed by a certified public accounting firm for the Council.

Indirect: \$20,000

BUILDING OCCUPANCY AND GROUNDS

This item includes costs associated with maintaining the Council office building such as electricity, heat/air, water, sanitary sewer, custodial services, pest control services, lawn services, maintenance and repairs.

Indirect: \$34,000

CONTRACTUAL SERVICES

This item includes costs to be incurred through charges related to accounting services, information technology services and the hazardous materials preparedness training program.

Indirect: \$30,000

Direct: \$66,000

DUES, PUBLICATIONS AND SUBSCRIPTIONS

This item includes membership dues in organizations such as National Association of Development Organizations, National Regional Councils Association, Florida Regional Councils Association, subscriptions to newspapers and books. The Florida Regional Councils Association costs pay for a cooperative program with other regional planning councils to work with state agencies, the Governor's Office, and the Legislature.

Indirect: \$38,000

Direct: \$8,000

FURNITURE AND EQUIPMENT

This item includes computer upgrades and replacement of office equipment costing more than \$5,000.

Direct: \$10,000

INSURANCE AND BONDING

This item includes general liability, fire and casualty, workers' compensation and fidelity, and officers and directors liability insurance.

Indirect: \$40,000

LEGAL SERVICES AND PUBLIC NOTICES

This item includes expenses for required publication of legal notices. Also included are funds for legal services from the Council Attorney.

Indirect: \$10,000

Direct: \$5,000

MACHINE RENTAL/MAINTENANCE

This item includes lease of a postage meter and maintenance contract for a check writing machine.

Indirect: \$5,000

MEETING EXPENSES

This item includes expenses for Council and committee meetings.

Indirect: \$8,000

Direct: \$8,000

OFFICE SUPPLIES

This item includes supplies for office use. Also included in this item is furniture, equipment and computer programs costing \$5,000 or less, computer program licenses, not purchased, such as Regional Economic Models, Inc., as well as maintenance and support costs for such programs.

Indirect: \$10,000

Direct: \$1,000

PERSONNEL

Total Payroll	\$611,800
Fringe Benefits	<u>\$256,900</u>
Total Personnel Costs	\$868,700

This item includes payroll costs. Total payroll includes a proposal for a recurring increase across the board for all employees, including the Executive Director, equal to 3.0 percent of the salary for each employee. Fringe Benefits include employer social security, health insurance and retirement plan contributions.

(Note: The total proposed full-time staff level is four positions, plus part-time labor.)

Indirect: \$186,200

Direct: \$682,500

POSTAGE

This item includes costs for administrative mail and program mail.

Indirect: \$3,000

Direct: \$1,000

PRINTING

This item includes cost of printing of the Annual Report, Regional Directory, letterhead and business cards.

Indirect: \$2,000

REPRODUCTION

This item includes cost of photocopier maintenance.

Indirect: \$3,000

TELEPHONE

This item includes charges for local and long distance telephone calls.

Indirect: \$3,000

TRAVEL

This item includes automobile travel at the U. S. Internal Revenue Service rate, currently \$0.725 per mile, and per diem of \$80 per day (or \$36 a day for meals, plus lodging and air travel). These expenses are staff travel for program related meetings and attending training conferences and workshops, and Council members travel for attending Council meetings and conferences such as the Florida Regional Councils Association.

Indirect: \$25,000

Direct: \$5,000

ORIGINAL FLORIDA TOURISM TASK FORCE

This item includes all expenditures approved by and paid for by The Original Florida Tourism Task Force, including travel trade show attendance, and print and digital advertisements.

Direct: \$68,000

CONTINGENCY

This item includes funds for unanticipated expenditures.

Direct: \$16,700

INDIRECT COSTS

Indirect costs are defined by the Code of Federal Regulations 200.414: Cost Principles for as which are: (1) incurred for a common or joint purpose benefitting more than one cost objective, and (2) not readily assignable to the cost objective specifically benefitted, without effort disproportionate to the results achieved. All indirect costs are accumulated in a pool and distributed as charges to each program by use of an indirect cost rate. The indirect cost rate is the total indirect cost divided by total direct personnel dollars. Thus, indirect costs are distributed based upon the number of salary dollars for each program. This method provides an equitable distribution of costs. The Indirect Rate for Fiscal Year 2026-27 is estimated to be approximately 61 percent.

TABLE I
NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
BUDGET - Adopted May 22, 2025
FISCAL YEAR OCTOBER 1, 2025 - SEPTEMBER 30, 2026

EXPENSES	INDIRECT EXPENSES	DIRECT EXPENSES	REVENUE	
Audit	\$19,000		Program Development	\$51,100
Building Occupancy & Grounds	\$42,000			
Contractual Services	\$43,000	\$60,000	Regional Planning	
Dues, Pubs., Subs. & Training	\$34,000	\$8,000	Regional Planning & Review	\$70,000
Furniture & Equipment		\$25,000	Regional Resiliency Mitigation Study	\$70,900
Insurance & Bonding	\$38,000			
Legal Services & Public Notices	\$10,000	\$5,000	Public Safety	
Machine Rental & Maintenance	\$5,000		Hazardous Waste Monitoring	\$58,900
Meeting Expenses	\$9,000	\$16,000	Local Emergency Planning Committee	\$149,000
Office Supplies	\$15,000	\$2,000	Hazards Analysis	\$18,800
Personnel	\$164,500	\$807,600		
Postage	\$3,000	\$2,000	Transportation	
Printing	\$5,000		Transportation Disadvantaged - Alachua Co	\$29,300
Reproduction	\$4,000		Transportation Disadvantaged - Region	\$234,100
Telephone	\$3,000			
Travel	\$20,000	\$10,000	Economic Development	
Original Florida Tourism Task Force		\$52,500	Economic Strategy & Technical Assistance	\$115,000
Contingency		\$50,500	Economic Disaster Recovery	\$100,000
			Original Florida Tourism Task Force Staffing	\$36,500
			Original Florida Tourism Task Force	\$52,500
			Local Government Assistance	
			General Technical Services	\$35,000
			City & County Planning Services	\$225,200
			Community Development Block Grant Administration	\$206,800
Total Indirect Expenses	\$414,500			
Total Direct Expenses		\$1,038,600		
TOTAL EXPENSES (Direct & Indirect)		\$1,453,100	TOTAL REVENUE	\$1,453,100

TABLE II
 NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
 REVENUE BY PROGRAM - Adopted May 22, 2025
 FISCAL YEAR OCTOBER 1, 2025 - SEPTEMBER 30, 2026

REVENUE	FEDERAL FUNDS	STATE FUNDS	MEMBER DUES	MTPO* FUNDS	SERVICE CONTRACTS	TOURISM TASK FORCE FUNDS	OTHER INCOME	TOTAL	TOTAL BY PROGRAM	% TOTAL BY PROGRAM
PROGRAM DEVELOPMENT			\$26,100				\$25,000	\$51,100	\$51,100	3%
REGIONAL PLANNING										
Regional Planning & Review			\$70,000					\$70,000		
Regional Resiliency Mitigation Study					\$70,900			\$70,900		
									\$140,900	10%
PUBLIC SAFETY										
Hazardous Waste Monitoring					\$58,900			\$58,900		
Local Emergency Planning Committee	\$59,000	\$90,000						\$149,000		
Hazards Analysis		\$18,800						\$18,800		
									\$226,700	16%
TRANSPORTATION										
Trans Disadvantaged - Alachua Co				\$29,300				\$29,300		
Trans Disadvantaged - Region		\$234,100						\$234,100		
									\$263,400	18%
ECONOMIC DEVELOPMENT										
Economic Strategy & Technical Assistance	\$70,000		\$45,000					\$115,000		
Economic Disaster Recovery	\$100,000							\$100,000		
Original Florida Tourism Task Force Staffing		\$11,500				\$25,000		\$36,500		
Original Florida Tourism Task Force		\$38,500				\$14,000		\$52,500		
									\$304,000	21%
LOCAL GOVERNMENT ASSISTANCE										
General Technical Services			\$35,000					\$35,000		
City & County Planning Services					\$225,200			\$225,200		
Community Development Block Grant Admin					\$206,800			\$206,800		
									\$467,000	32%
TOTAL	\$229,000	\$392,900	\$176,100	\$29,300	\$561,800	\$39,000	\$25,000	\$1,453,100	\$1,453,100	100%

* Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

TABLE III
 NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
 EXPENSES BY PROGRAM - Adopted May 22, 2025
 FISCAL YEAR OCTOBER 1, 2025 - SEPTEMBER 30, 2026

TOTAL	EXPENSES	REGIONAL		PUBLIC SAFETY & REGULATORY COMPLIANCE					ECONOMIC DEVELOPMENT			TRANSPORTATION		LOCAL GOVERNMENT ASSISTANCE			TOTAL	
		PROGRAM DEVELOP	STATE PLANNING & REVIEW	REGIONAL RESILIENCY MITIGATION STUDY	HAZARDOUS WASTE MONITORING	LOCAL EMERGENCY PLANNING COMMITTEE	HAZARDS ANALYSIS	HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS	COMP ED STRATEGY & TECHNICAL ASSIST	DISASTER RECOVERY	TOURISM TASK FORCE STAFFING	TOURISM TASK FORCE	TRANS DISADVANT	GENERAL TECHNICAL SERVICES	LOCAL PLANNING SERVICES	COMMUNITY DEVELOPMENT BLOCK GRANT ADMIN		
\$60,000	Contractual Services		\$1,000					\$59,000										\$60,000
\$8,000	Dues, Pubs., Subs. & Training	\$8,000																\$8,000
\$25,000	Furniture & Equipment	\$25,000																\$25,000
\$5,000	Legal Services & Public Notices											\$5,000						\$5,000
\$16,000	Meeting Expenses	\$16,000																\$16,000
\$2,000	Office Supplies	\$2,000																\$2,000
\$807,600	Personnel		\$42,500	\$36,700	\$35,300	\$51,900	\$11,800	\$75,300	\$64,400	\$23,600		\$163,200	\$19,900	\$147,400	\$135,600			\$807,600
\$2,000	Postage		\$100					\$100				\$1,500	\$100	\$100	\$100			\$2,000
\$10,000	Travel							\$500	\$500			\$5,500	\$1,000	\$1,000	\$1,500			\$10,000
\$52,500	Original FL Tourism Task Force											\$52,500						\$52,500
\$50,500	Contingency	\$100	\$4,587	\$15,364	\$5,482	\$11,462	\$944	\$0	\$452	\$2,047	\$787	\$0	\$4,438	\$3,786	\$1,047	\$3		\$50,500
\$414,500	Indirect Costs*		\$21,813	\$18,836	\$18,118	\$26,638	\$6,056	\$38,648	\$33,053	\$12,113		\$83,762	\$10,214	\$75,653	\$69,597			\$414,500
\$1,453,100	TOTAL	\$51,100	\$70,000	\$70,900	\$58,900	\$90,000	\$18,800	\$59,000	\$115,000	\$100,000	\$36,500	\$52,500	\$263,400	\$35,000	\$225,200	\$206,800		\$1,453,100

* See Table I for line item expenses of Indirect Costs. Total indirect expenses are distributed among programs at the rate of 51.32% of Direct Personnel costs.

TABLE IV
NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
MEMBER LOCAL GOVERNMENT DUES - Adopted May 22, 2025
FISCAL YEAR OCTOBER 1, 2025 - SEPTEMBER 30, 2026

	POPULATION*		DUES @ .30** PER CAPITA
	JURISDICTION	TOTAL COUNTY	
Alachua County		295,403	
County Government	114,918		\$34,475
Alachua	11,296		\$3,389
Archer	1,165		\$750
Gainesville	149,456		\$44,837
Hawthorne	1,485		\$750
High Springs	7,118		\$2,135
Newberry	9,096		\$2,729
Waldo	869		\$750
 Bradford County		 25,248	
County Government	19,365		\$5,810
Starke	5,883		\$1,765
 Columbia County		 68,683	
County Government	56,513		\$16,954
Lake City	12,170		\$3,651
 Dixie County		 15,927	
County Government	15,927		\$4,778
 Gilchrist County		 18,691	
County Government	18,691		\$5,607
 Hamilton County		 12,077	
County Government	9,536		\$2,861
Jasper	2,541		\$762
 Lafayette County		 7,211	
County Government	7,211		\$2,163
 Levy County		 45,845	
County Government	45,845		\$13,754
 Madison County		 17,335	
County Government	14,455		\$4,337
Madison	2,880		\$864
 Suwannee County		 44,042	
County Government	37,080		\$11,124
Live Oak	6,962		\$2,089
 Taylor County		 20,332	
County Government	13,270		\$3,981
Perry	7,062		\$2,119
 Union County		 11,882	
County Government	9,903		\$2,971
Lake Butler	1,979		\$750
 TOTAL	 582,676	 582,676	 \$176,155

*Official State estimates used for Revenue Sharing purposes: April 1, 2024.

**Minimum dues paid by any member local government is \$750.

TABLE I
 NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
 BUDGET - Proposed May 20, 2026
 FISCAL YEAR OCTOBER 1, 2026 - SEPTEMBER 30, 2027

EXPENSES	INDIRECT EXPENSES	DIRECT EXPENSES	REVENUE	
Audit	\$20,000		Program Development	\$27,000
Building Occupancy & Grounds	\$34,000		Regional Planning	
Contractual Services	\$30,000	\$66,000	Regional Planning & Review	\$88,000
Dues, Pubs., Subs. & Training	\$38,000	\$8,000	Public Safety	
Furniture & Equipment		\$10,000	Hazardous Waste Monitoring	\$58,900
Insurance & Bonding	\$40,000		Local Emergency Planning Committee	\$156,200
Legal Services & Public Notices	\$10,000	\$5,000	Hazards Analysis	\$13,300
Machine Rental & Maintenance	\$5,000		Transportation	
Meeting Expenses	\$8,000	\$8,000	Transportation Disadvantaged - Region	\$268,500
Office Supplies	\$10,000	\$1,000	Economic Development	
Personnel	\$186,200	\$682,500	Economic Strategy & Technical Assistance	\$110,000
Postage	\$3,000	\$1,000	Economic Disaster Recovery	\$100,000
Printing	\$2,000		Original Florida Tourism Task Force Staffing	\$20,000
Reproduction	\$3,000		Original Florida Tourism Task Force	\$68,000
Telephone	\$3,000		Local Government Assistance	
Travel	\$25,000	\$5,000	General Technical Services	\$47,500
Original Florida Tourism Task Force		\$68,000	City & County Planning Services	\$231,200
Contingency		\$16,700	Community Development Block Grant Administration	\$99,800
Total Indirect Expenses	\$417,200			
Total Direct Expenses		\$871,200		
TOTAL EXPENSES (Direct & Indirect)		\$1,288,400	TOTAL REVENUE	\$1,288,400

TABLE II
 NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
 REVENUE BY PROGRAM - Proposed May 20, 2026
 FISCAL YEAR OCTOBER 1, 2026 - SEPTEMBER 30, 2027

REVENUE	FEDERAL FUNDS	STATE FUNDS	MEMBER DUES	SERVICE CONTRACTS	TOURISM TASK FORCE FUNDS	OTHER INCOME	TOTAL	TOTAL BY PROGRAM	% TOTAL BY PROGRAM
PROGRAM DEVELOPMENT			\$2,000			\$25,000	\$27,000	\$27,000	2%
REGIONAL PLANNING									
Regional Planning & Review			\$88,000				\$88,000	\$88,000	7%
PUBLIC SAFETY									
Hazardous Waste Monitoring				\$58,900			\$58,900		
Local Emergency Planning Committee	\$66,200	\$90,000					\$156,200		
Hazards Analysis		\$13,300					\$13,300		
								\$228,400	18%
TRANSPORTATION									
Trans Disadvantaged - Region		\$268,500					\$268,500	\$268,500	21%
ECONOMIC DEVELOPMENT									
Economic Strategy & Technical Assistance	\$70,000		\$40,000				\$110,000		
Economic Disaster Recovery	\$100,000						\$100,000		
Original Florida Tourism Task Force Staffing		\$7,500			\$12,500		\$20,000		
Original Florida Tourism Task Force		\$42,500			\$25,500		\$68,000		
								\$298,000	23%
LOCAL GOVERNMENT ASSISTANCE									
General Technical Services			\$47,500				\$47,500		
City & County Planning Services				\$231,200			\$231,200		
Community Development Block Grant Admin				\$99,800			\$99,800		
								\$378,500	29%
TOTAL	\$236,200	\$421,800	\$177,500	\$389,900	\$38,000	\$25,000	\$1,288,400	\$1,288,400	100%

TABLE III
 NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
 EXPENSES BY PROGRAM - Proposed May 20, 2026
 FISCAL YEAR OCTOBER 1, 2026 - SEPTEMBER 30, 2027

TOTAL	EXPENSES	REGIONAL		PUBLIC SAFETY & REGULATORY COMPLIANCE				ECONOMIC DEVELOPMENT			TRANSPORTATION		LOCAL GOVERNMENT ASSISTANCE		TOTAL		
		PROGRAM DEVELOP	STATE PLANNING & REVIEW	REGIONAL RESILIENCY MITIGATION STUDY	HAZARDOUS WASTE MONITORING	LOCAL EMERGENCY PLANNING COMMITTEE	HAZARDS ANALYSIS	HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS	COMP ED STRATEGY & TECHNICAL ASSIST	DISASTER RECOVERY	TOURISM TASK FORCE STAFFING	TOURISM TASK FORCE	TRANS DISADVANT	GENERAL TECHNICAL SERVICES		LOCAL PLANNING SERVICES	COMMUNITY DEVELOPMENT BLOCK GRANT ADMIN
\$66,000	Contractual Services							\$66,000									\$66,000
\$8,000	Dues, Pubs., Subs. & Training	\$8,000															\$8,000
\$10,000	Furniture & Equipment	\$10,000															\$10,000
\$5,000	Legal Services & Public Notices											\$5,000					\$5,000
\$8,000	Meeting Expenses	\$8,000															\$8,000
\$1,000	Office Supplies	\$1,000															\$1,000
\$682,500	Personnel		\$53,800	\$0	\$36,200	\$55,500	\$7,600	\$66,000	\$61,100	\$12,200		\$159,600	\$28,700	\$142,300	\$59,500		\$682,500
\$1,000	Postage		\$100					\$100				\$500	\$100	\$100	\$100		\$1,000
\$5,000	Travel				\$500	\$500	\$500					\$2,000	\$500	\$500	\$500		\$5,000
\$68,000	Original FL Tourism Task Force										\$68,000						\$68,000
\$16,700	Contingency		\$1,213		\$72	\$74	\$554	\$200	\$3,555	\$1,551	\$342	\$0	\$3,839	\$656	\$1,315	\$3,329	\$16,700
\$417,200	Indirect Costs*		\$32,887	\$0	\$22,128	\$33,926	\$4,646	\$40,345	\$37,349	\$7,458		\$97,561	\$17,544	\$86,985	\$36,371		\$417,200
\$1,288,400	TOTAL	\$27,000	\$88,000	\$0	\$58,900	\$90,000	\$13,300	\$66,200	\$110,000	\$100,000	\$20,000	\$68,000	\$268,500	\$47,500	\$231,200	\$99,800	\$1,288,400

* See Table I for line item expenses of Indirect Costs. Total indirect expenses are distributed among programs at the rate of 61.13% of Direct Personnel costs.

TABLE IV
NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
MEMBER LOCAL GOVERNMENT DUES - Proposed May 20, 2026
FISCAL YEAR OCTOBER 1, 2026 - SEPTEMBER 30, 2027

	POPULATION*		DUES @ .30** PER CAPITA
	JURISDICTION	TOTAL COUNTY	
Alachua County		297,466	
County Government	115,296		\$34,589
Alachua	11,353		\$3,406
Archer	1,135		\$750
Gainesville	150,647		\$45,194
Hawthorne	1,494		\$750
High Springs	7,131		\$2,139
Newberry	9,553		\$2,866
Waldo	857		\$750
 Bradford County		 25,565	
County Government	19,403		\$5,821
Starke	6,162		\$1,849
 Columbia County		 69,008	
County Government	56,722		\$17,017
Lake City	12,286		\$3,686
 Dixie County		 15,648	
County Government	13,900		\$4,170
Cross City	1,748		\$750
 Gilchrist County		 18,935	
County Government	18,935		\$5,681
 Hamilton County		 12,083	
County Government	9,533		\$2,860
Jasper	2,550		\$765
 Lafayette County		 7,316	
County Government	7,316		\$2,195
 Levy County		 46,270	
County Government	46,270		\$13,881
 Madison County		 17,349	
County Government	14,499		\$4,350
Madison	2,850		\$855
 Suwannee County		 44,623	
County Government	37,572		\$11,272
Live Oak	7,051		\$2,115
 Taylor County		 20,349	
County Government	13,116		\$3,935
Perry	7,233		\$2,170
 Union County		 12,021	
County Government	10,024		\$3,007
Lake Butler	1,997		\$750
 TOTAL	 586,633	 586,633	 \$177,573

*Official State estimates used for Revenue Sharing purposes: April 1, 2025.

**Minimum dues paid by any member local government is \$750.



Serving Alachua
Bradford • Columbia
Dixie • Gilchrist • Hamilton
Lafayette • Levy • Madison
Suwannee • Taylor • Union Counties

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

May 21, 2026

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Election of Officers

RECOMMENDATION:

Approve the Nominating Committee officer slate of nominees for the Program Year 2026-27.

BACKGROUND:

The Nominating Committee met on May20, 2026, to develop, for the Council’s consideration, recommendations concerning the Executive Committee positions. A list of those recommendations is attached.

Also attached, for your information, are excerpts from the Bylaws which govern the election of officers. Specifically, the Council is to elect individuals to the following positions.

- Chair
- Vice-Chair
- Treasurer
- Secretary
- Immediate Past Chair

NOTE: No more than one officer may be from representatives appointed by the same governmental unit.

In addition, if you want to make a nomination from the floor, please find attached a list of current Council members. Only local government representatives and gubernatorial appointees are eligible for election as officers.

If you have any questions concerning the election process, please do not hesitate to contact me.

Attachments

o:\council.mtg\cnc\mtgmemos\exec nom memo 26-27.docx



Section 6: Officers---Duties---Term of Office.

- (1) The members of the Council shall elect a Chair, Vice-Chair, Treasurer and Secretary to serve as officers of the Council. The officers shall be elected from among the members of the Council and may be elected or gubernatorial appointees no more than one (1) of who may be from representatives appointed by the same general purpose local governmental unit and no more than one (1) may be a gubernatorial appointee from the same county as another gubernatorial appointee. When a vacancy occurs among the officers, the vacancy shall be filled in the same manner in which the preceding officers were originally elected.
- (2) The officers shall perform the duties enumerated below and other duties prescribed by the Council:
 - (a) The Chair shall preside at meetings of the Council and of the Board; sign, with the counter-signature of the Secretary, or Executive Director, as authorized by the Council, any contracts or other instruments which is deemed in the Council's best interest; and perform such other duties incident to the office as may be prescribed by the Council.
 - (b) The Vice-Chair shall assist the Chair in the performance of the Chair's duties, and either in the absence of the Chair or in the event of the Chair's inability or refusal to act, shall have the powers and shall perform the duties of the Chair.
 - (c) The Treasurer shall, see that proper financial records of the Council are maintained in accordance with generally accepted governmental accounting principles. Further, the Treasurer shall, in general, perform all duties that may be assigned to him/her by the Chair or the Council.
 - (d) The Secretary shall see that minutes of the meetings and the records of the Council are kept; attest the signatures of the Council officers; and see that notices are duly given in accordance with the provisions of these Bylaws or as required by law. Further, the Secretary shall, in general, perform all duties that may be assigned to him/her by the Chair or the Council.
- (3) Each member elected to an office shall serve for one (1) year or until a successor is elected, and shall not be eligible for reelection to the same officer position in a succeeding year once their service for the one (1) year term of office has been completed and provided that the immediate past-Chair shall not be eligible to be elected to another officer position until two (2) years have elapsed following the end of their term as immediate past-Chair nor shall an elected official immediate past-Chair be succeeded in the office of Chair by a representative appointed by the same general purpose governmental unit or a gubernatorial appointee from the same county as another gubernatorial appointee.
- (4) Newly elected officers shall be declared installed following the election, and shall assume the duties of office upon adjournment of the Annual Meeting at which they are elected.

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
MEMBERS

April 21, 2026

COUNTY REPRESENTATIVES

- | | | |
|-----|-----------------------|-----------------------|
| 1. | Anthony Adams | Lafayette County |
| 2. | Mary Alford | Alachua County |
| 3. | Charles Chestnut IV | Alachua County |
| 4. | Rick Davis | Madison County |
| 5. | Thomas Demps | Taylor County |
| 6. | Don Hale | Suwannee County |
| 7. | James Howell | Hamilton County |
| 8. | Johnny Hiers | Levy County |
| 9. | Melissa McNeal | Union County |
| 10. | Kevin Parnell | Columbia County |
| 11. | Jody Stephenson | Dixie County |
| 12. | Daniel Riddick | Bradford County |
| 13. | Kenrick Thomas | Gilchrist County |
| 14. | Marihelen Wheeler | Alachua County |

NON-VOTING DELEGATE

Kristyn Adkins High Springs

EX-OFFICIO REPRESENTATIVES

1. Florida Department of Commerce
2. Florida Department of Environmental Protection
3. Florida Department of Transportation
4. St. Johns River Water Management District
5. Southwest Florida Water Management District
6. Suwannee River Water Management District

CITY REPRESENTATIVES

- | | | |
|-----|----------------------------------|------------------|
| 15. | Wayne Bloodsworth Jr. | High Springs |
| 16. | Patricia Bouie Hutchinson | Hawthorne |
| 17. | James Carter Jr. | Lake City |
| 18. | Frank Davis | Live Oak |
| 19. | Louie Davis | Waldo |
| 20. | Bryan Eastman | Gainesville |
| 21. | Jhelecia Hawkins | Jasper |
| 22. | Melissa Hendrix | Lake Butler |
| 23. | Fletcher Hope Jr. | Archer |
| 24. | James Ingle | Gainesville |
| 25. | Diane Landry | Perry |
| 26. | Kirk Marhefka | Cross City |
| 27. | Donald Long | Newberry |
| 28. | J.P. Moore | Madison |
| 29. | Janice Mortimer | Starke |
| 30. | Vacant | Alachua |

Executive Committee Members are Bolded

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

2026-27
May 28, 2026

EXECUTIVE COMMITTEE MEMBERS

Jhelecia Hawkins, Chair
Patricia Bouie Hutchinson, Vice-Chair
Melissa McNeal, Treasurer
Don Hale, Secretary
Mary Alford, Immediate Past Chair



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May 21, 2026

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Florida Regional Councils Association Monthly Activity Report

The Florida Regional Councils Association is the statewide organization of the ten regional planning councils. The Association strengthens Florida's regional planning councils, partners with government and the business community to enhance regional economic prosperity and improves the consistency and quality of regional planning councils programs to ensure they add value to state, regional and local initiatives.

The Association strives to accomplish these goals by carrying-out the following objectives.

- Ensure regional planning councils are effective service organizations to the State of Florida, its local governments, and the citizens they serve;
- Ensure regional planning councils are consensus builders and problem solvers, and serve as conveners of the region by helping to articulate those multijurisdictional issues that need resolution;
- Encourage and promote opportunities for regional planning councils to become partners in state programs and initiatives, while promoting the unique themes of each region within the state and legislative environments;
- Monitor substantive state and federal legislative issues for the benefit of its members, and promote mutually supportive policy positions among the regional planning councils;
- Represent regional planning councils in national organizations, such as the National Association of Regional Councils, National Association of Development Organizations, and SouthEast Regional Directors Institute; and
- Foster relationships and partnerships and coordinate with state, regional, and national associations and organizations; non-profit entities; public-private partnerships; the Governor's Office; state agencies; and others, on issues of mutual interest and concern, and with whom the Association shares mutual goals and programs.

Please find attached the April 2026 Monthly Activity Report highlighting the activities of the Association.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachment

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MONTHLY ACTIVITY REPORT: April 2026

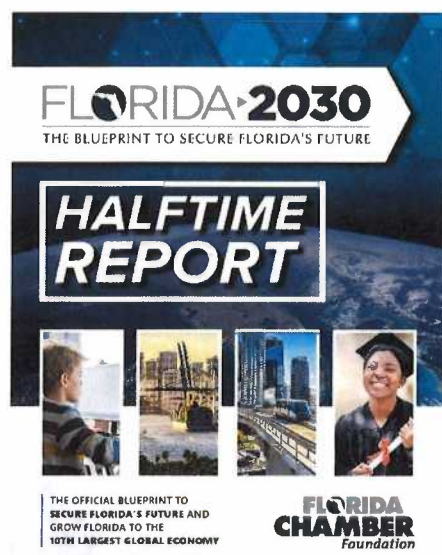
ASSOCIATION MANAGEMENT

- Coordinated and hosted April Executive Committee and April Executive Directors Advisory Committee (EDAC) meetings
- Monthly meeting with FRCA's Bookkeeper and EDAC Treasurer to review February Financial Report
- Planning for FRCAs Summer-Annual Policy Board meeting events, location and draft agenda.
- Update and drafted new policies and administrative calendar for FRCAs Policy Manual
- Coordinated information requests by EDAC members for RPC policies and programs
- Worked with FRCAs Legislative Consultants to provide regular updates to the EDAC and RPC Boards as requested
- Worked on updating FRCA's logo, website, marketing material and exhibit booth for upcoming conferences

RESOURCE DEVELOPMENT/CAPACITY BUILDING and OUTREACH

- Received update from the Economic Development Administration's (EDA) Florida Representative on RPC Training workshops and FRCA-EDAC May Partners Meeting
- Confirmed guests for FRCA May Partners Meeting: Chief Resiliency Officer Eddy Bouza and EDA Florida Representative Greg Vaday
- Outreach to other FRCA partners including the Florida Association of Counties and the Florida League of Cities

In case you missed it...



The **Florida Chamber Foundation** recently released the **Florida 2030 Blueprint Halftime Report**, which offers a comprehensive assessment of Florida's progress toward becoming a Top 10 global economy by 2030. **Florida 2030** launched in 2018 and **established 39 measurable goals**.

FRCA is one of the **Goal Leaders for Blueprint 2030** and on behalf of Florida's ten Regional Planning Councils, provided information for the report on the status of our goals.

To read the full report and FRCA's status update, you can download the report from the Florida Chambers website at: [Florida 2030 Halftime Report by Florida Chamber - Flipsnack](https://www.flipsnack.com/flchamber/florida-2030-halftime-report) or www.flipsnack.com/flchamber/florida-2030-halftime-report



XI.B.

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May 21, 2026

TO: Council Members
FROM: Scott R. Koons, AICP, Executive Director
SUBJECT: Florida Chamber Foundation Scorecard™

The Florida Chamber Foundation has developed the Florida Scorecard™ to provide Florida leaders the metrics needed to secure Florida's future. The Florida Chamber Foundation's objective of developing a 20-year, statewide strategic plan requires a commitment to measuring our current status and progress toward the stated goals of the Six Pillars 20-year Strategic Plan.

The Scorecard reports metrics for each of the following Six Pillars.

- Talent and Supply Education;
- Innovation and Economic Development;
- Infrastructure and Growth Leadership;
- Business Climate and Competitiveness;
- Civic and Governance Systems; and
- Quality of Life and Quality Places.

Please find attached the May 2026 Scorecard.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachment

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Dedicated to improving the quality of life of the Region's citizens,
by enhancing public safety, protecting regional resources,
promoting economic development and providing technical services to local governments.

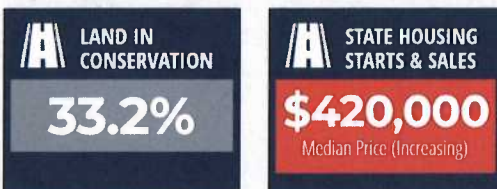
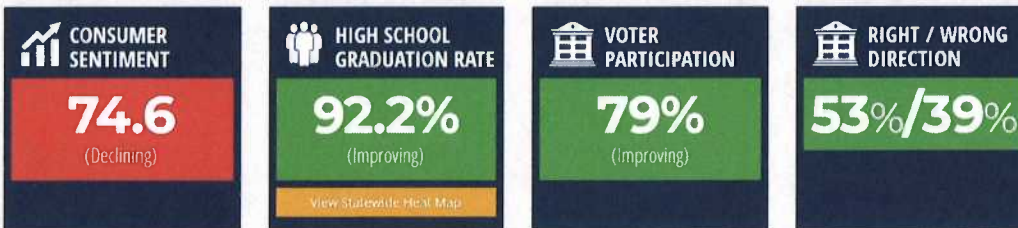
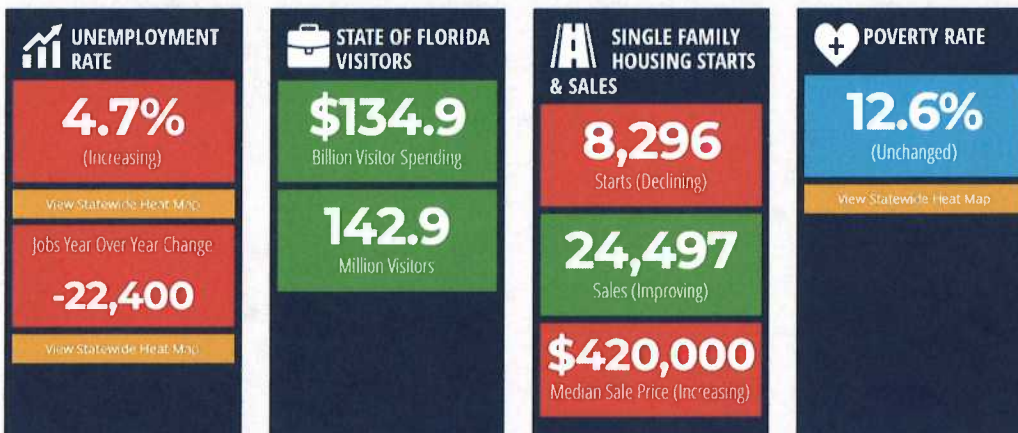
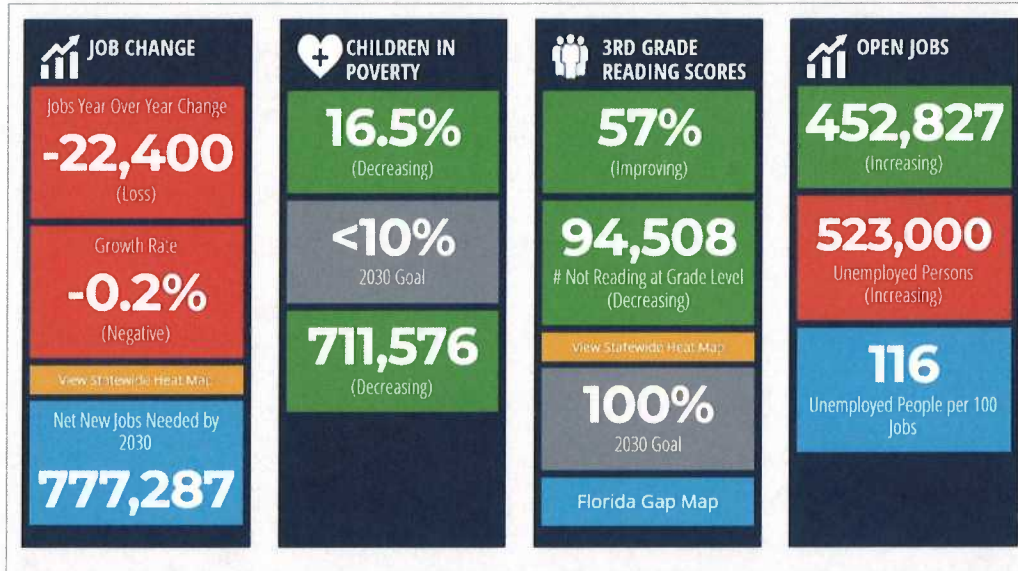
State of Florida Metrics

Click any metric to get more information! (what is this?)

FLORIDA POPULATION 05/16/2026

23,598,391

Florida FutureCast



State of Florida Metrics (What is this?)

State of Florida FutureCast

Talent Supply & Education

Click any metric to get more information!



State of Florida Metrics (What's What?)

State of Florida FutureCast

Innovation & Economic Development

Click any metric to get more information!



THE FLORIDA SCORECARD

METRICS TO HELP SECURE FLORIDA'S FUTURE

View County Data... ▼

TALENT SUPPLY & EDUCATION

INNOVATION & ECON. DEVELOP.

INFRASTRUCTURE & GROWTH LEADERSHIP

BUSINESS CLIMATE & COMPETITIVENESS

CIVICS & GOVERNANCE

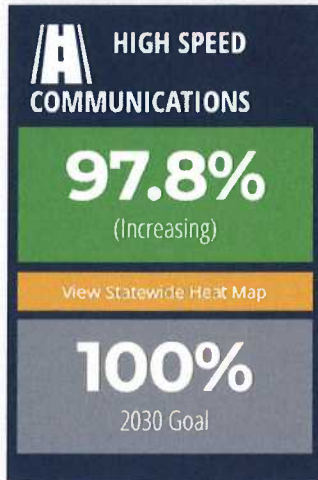
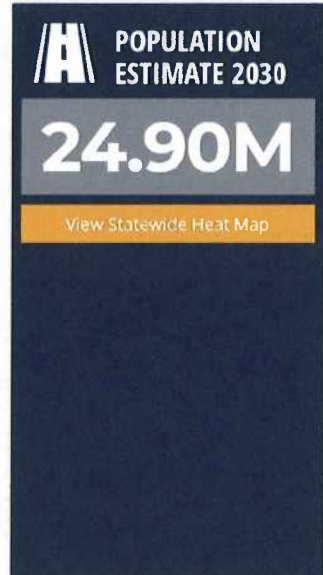
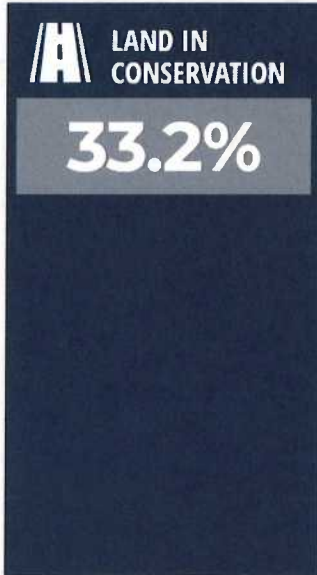
QUALITY OF LIFE

State of Florida Metrics (What is this?)

Infrastructure & Growth Leadership

State of Florida FutureCast

Click any metric to get more information!



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Community Development Partnership Council

THE FLORIDA SCORECARD

METRICS TO HELP SECURE FLORIDA'S FUTURE

View County Data...

TALENT SUPPLY & EDUCATION

INNOVATION & ECON. DEVELOP.

INFRASTRUCTURE & GROWTH LEADERSHIP

BUSINESS CLIMATE & COMPETITIVENESS

CIVICS & GOVERNANCE

QUALITY OF LIFE

State of Florida Metrics (What is this?)

State of Florida FutureCast

Business Climate & Competitiveness

Click any metric to get more information!



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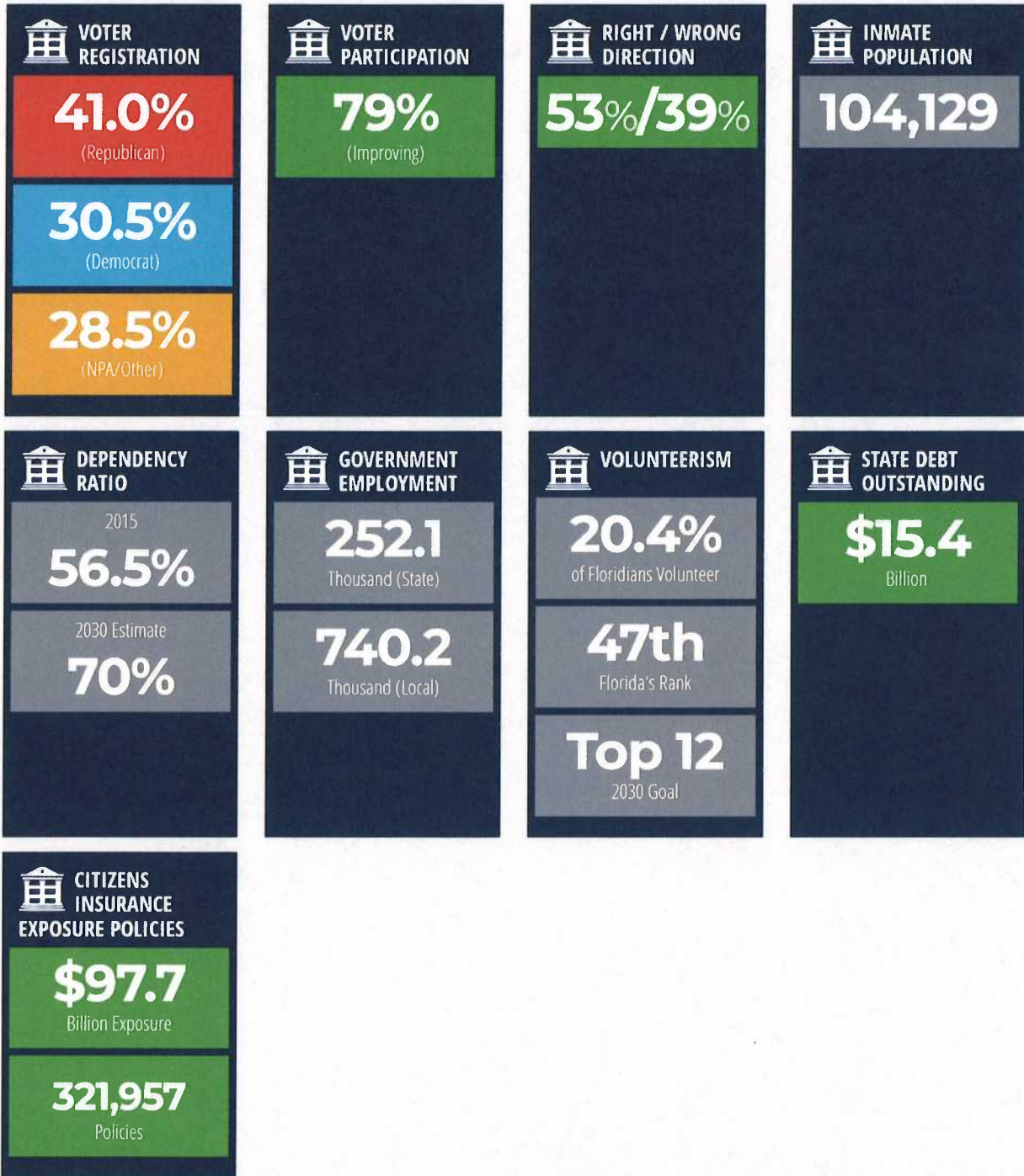
Community Development Partnership Council

State of Florida Metrics (What is this?)

State of Florida FutureCast

Civic & Governance Systems

Click any metric to get more information!



State of Florida Metrics (What is this?)

State of Florida FutureCast

Quality of Life and Quality Places

Click any metric to get more information!





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May 21, 2026

TO: Council Members
FROM: Scott R. Koons, AICP, Executive Director
SUBJECT: Local Emergency Planning Committee
Table Top Training Exercise

On May 6, 2026, the North Central Florida Local Emergency Planning Committee held a table top training exercise at the Dixie County Emergency Operations Center in Cross City.

The exercise consisted of a simulated accident involving a pickup truck towing an anhydrous ammonia nursing tank crashing into an electric vehicle school bus powered by a lithium-ion battery. The event provided an opportunity for the participating agencies to enhance interagency communication and coordination, and provided participants an opportunity to evaluate their response skills. The exercise was attended by 29 individuals.

Representatives from the following 15 agencies and companies participated in the training exercise.

- American Red Cross North Central Florida Chapter;
- Columbia County Emergency Management Department;
- City of Gainesville Fire Rescue Hazardous Materials Response Team;
- Dixie County Emergency Management Department;
- Dixie County Fire Rescue Department;
- Florida Department of Transportation - District 2;
- Florida Division of Emergency Management - Region 3;
- Gainesville Regional Utilities;
- Gilchrist County Emergency Management Department;
- Levy County Emergency Management Department;
- North Central Florida Local Emergency Planning Committee;
- Nutrien;
- Suwannee County Emergency Management Department;
- Suwannee County Fire Rescue Hazardous Materials Response Team; and
- UFHealth Environmental Health Department.

The Local Emergency Planning Committee is comprised of first responders, emergency managers, state agencies and facility operators in the 12-county north central Florida region. The Council provides staff services to the Committee, including supporting quarterly meetings, annually updating the regional hazardous materials response plan, and annually planning, supporting and evaluating training exercises.

If you have questions concerning this matter, please do not hesitate to contact me.

o:\council.mtg\cnc\mtgmemos\lepc table top training exercise.05.06.26.docx



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May 21, 2026

TO: Council Members
FROM: Scott R. Koons, AICP, Executive Director
SUBJECT: Financial Disclosure Report Filing



All members of the Council are required to file a financial disclosure form by July 1st of each year.

The financial disclosure forms filed electronically by county commissioners and city commissioners for their elected offices fulfill this requirement. Gubernatorial members must file a financial disclosure form electronically with the Florida Commission on Ethics via the Commission's online portal to fulfill this requirement.

If you have questions concerning this matter, please do not hesitate to contact me.

